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SOUTH (INNER) AREA COMMITTEE

Meeting to be held in Tiger 11, Hillside, 279 Beeston Road, LS11 8ND on
Wednesday, 4th June, 2014 at 6.00 pm

MEMBERSHIP

Councillors

D Congreve	Beeston and Holbeck;
A Gabriel	Beeston and Holbeck;
A Ogilvie	Beeston and Holbeck;
P Davey	City and Hunslet;
M Iqbal	City and Hunslet;
E Nash	City and Hunslet;
J Blake	Middleton Park;
K Groves	Middleton Park;
P Truswell	Middleton Park;

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A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	

Item No	Ward	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 19TH MARCH 2014</p> <p>To confirm as a correct record the minutes of the meeting held on 19th March 2014.</p>	11 - 20
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	
8			<p>ELECTION OF COMMUNITY COMMITTEE CHAIR FOR THE 2014/2015 MUNICIPAL YEAR</p> <p>To receive a report of the City Solicitor explaining the arrangements for the election of Chairs for Community Committees and that in line with this process, to recommend that this Area Committee elect a Member to the position of Community Committee Chair for the 2014/2015 municipal year.</p>	21 - 26

Item No	Ward	Item Not Open		Page No
9			<p>INNER SOUTH AREA COMMITTEE WELLBEING BUDGET REPORT</p> <p>To receive a report of the Assistant Chief Executive (Citizens and Communities) which provides: Confirmation of the 2013/14 revenue allocation and carry forward figure; an update on the Wellbeing budget; details of revenue projects agreed for 2013/14 and details of revenue projects agreed for 2014/15 Details of project proposals for consideration and approval. Members are also asked to note the current position of the Small Grants Budget.</p>	27 - 36
10			<p>A SUMMARY OF KEY WORK REPORT</p> <p>Assistant Chief Executive (Citizens and Communities) which To brings to Members' attention in a succinct fashion details of the range of activities with which the Area Support Team are engaged in based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue</p>	37 - 76
11			<p>LEEDS LET'S GET ACTIVE</p> <p>To receive a report of the Director of City Development which aims to update Area Committees on the development, implementation and progress of LLGA to date. The report seeks to provide Area Committees with information following recommendations made at Scrutiny Board (Sustainable Economy and Culture) on 16 July 2013 and 18 March 2014 with a focus on engagement at a ward level.</p>	77 - 92
12			<p>MAP OF TODAY'S MEETING</p> <p>Tiger 11, Hillside.</p>	93 - 94
13			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>6pm, Wednesday 3rd September 2014</p>	

Item No	Ward	Item Not Open		Page No
2				
a)				
b)				

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

SOUTH (INNER) AREA COMMITTEE

WEDNESDAY, 19TH MARCH, 2014

PRESENT: Councillor K Groves in the Chair

Councillors J Blake, D Congreve, P Davey,
M Iqbal, A Ogilvie and P Truswell

61 Election of the Chair for the duration of the Meeting

In the absence of the Committee Chair, nominations were sought for a Member to preside as Area Committee Chair for the duration of the meeting. It was then moved by Councillor Truswell and seconded by Councillor Blake.

RESOLVED – That Councillor Groves be elected as Chair of the Area Committee for the duration of the meeting.

62 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

63 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

64 Late Items

With the agreement of those Members present, the Committee considered a late item of business in the form of Wellbeing applications entitled, ' Hunslet Festival, SLATE VAN, Easter 2014 Holidays Activities - Beeston & Holbeck, Holiday Youth Activities (Middleton Park) ', which was to be determined as part of agenda item 9 (Wellbeing Report). Secondly, in the form of additional information relating to agenda item 13 – New Locality Services and Development of the 2014/15 Service Level Agreement.

65 Declaration of Disclosable Pecuniary and Other Interests'

There were no declarations made.

66 Apologies for Absence

Apologies for absence were received from Councillor E Nash and Councillor A Gabriel.

67 Minutes - 5th February 2014

RESOLVED – the minutes of the meeting held on 5th February 2014 were approved as a correct record.

Draft minutes to be approved at the meeting
to be held on Date Not Specified

68 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

On this occasion no questions or representations were made.

69 Dates, Times and Venues of Community Committee Meetings 2014/15

The City Solicitor submitted a report which sought the Area Committee's formal approval of a meeting schedule for the 2014/2015 municipal year and also to agree a date for the Election of Chair Committee meeting prior to the Annual Council Meeting in June 2014.

In addition, Members were requested to give consideration as to whether they wished to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Members discussed the report and felt that that the meetings detailed within the submitted report in July and October needed to be re-considered due to Member commitments.

RESOLVED – The Committee resolved to:

- (a) Request that the dates detailed in the submitted report for the 2014/15 municipal year be re-considered and circulated to Members for approval;
- (b) agree to continue with the Committee's current meeting and venue arrangements; and
- (c) agree the proposed date for the meeting primarily scheduled to elect a Chair for the 2014/2015 municipal year to be 6.00pm, Wednesday 4th June 2014.

70 Inner South Area Committee Wellbeing Budget Report

The Assistant Chief Executive (Citizens and Communities) submitted a report confirming the Committee's 2012/13 and 2013/14 revenue allocation and carry forward figure, the report provided an update on the revenue element of the Wellbeing budget, detailed the ringfenced proposals for 2014/15 and detailed the revenue projects agreed to date. In addition, the report sought Members' consideration of the Wellbeing project proposals which had been submitted and provided an update on the current position of the Small Grants budget.

RESOLVED – The Committee resolved:

- (a) That the contents of the submitted report be noted;
- (b) That the current position of the Wellbeing budget, as set out within paragraph 3.0 of the submitted report be noted;
- (c) note the details of ring fence proposals for 2014/15 as detailed in Table 1 of the submitted report;
- (d) That the Wellbeing revenue projects already agreed, as listed within Table 2 of the submitted report be noted; and
- (e) That the following be agreed in respect of those expressions of interest received for Wellbeing funding project proposals which were detailed within section 4.0 of the submitted report:-

Project	Name of Group/Organisation	Amount Proposed from Wellbeing Budget 2013/14	Wards Covered	Decision
Belle Isle Gala 2014	Belle Isle Tenant Management Organisation	£2,500	Middleton Park	Approved
Middleton Gala 2014	Area Support Team	£2,500	Middleton Park	Approved
Holbeck Gala 2014	Holbeck Gala	£3,500	Beeston & Holbeck (£2,334); City & Hunslet (£1,166)	Approved
Beeston Festival 2014	Beeston festival Committee	£5,000	Beeston & Holbeck (£2,500); City & Hunslet (£2,500)	Approved
Bands in the Park and Dog Show 2014	Friends of Cross Flatts Park	£2,300	Beeston & Holbeck (£1,150) and City & Hunslet (£1,150)	Approved
Middleton Park Summer Programme 2014	Friends of Middleton Park	£3,070	Middleton Park	Approved
Irish Arts Foundation: community participation & learning programme 2014/15	Leeds Irish Arts Foundation	£2,250	Beeston & Holbeck (£1,125); City & Hunslet (£1,125)	Approved
Hunslet	Hunslet Festival	£1,000	City & Hunslet	Approved

Draft minutes to be approved at the meeting to be held on Date Not Specified

Festival	Committee			
SLATE Van	SLATE Furniture Store	£9,000	Beeston & Holbeck (£3,000) City & Hunslet (£3,000) Middleton Park (£3,000)	Approved in principle, subject to the following condition: that SLATE submit a business plan showing how they can trade to generate sufficient resources to ensure that they can purchase future vehicles without funding from the Area Committee for this purpose. The funding would be on the proviso that £9,000 wellbeing funding would be enough to enable SLATE to purchase a new van.
Easter 2014 Holidays Activities (Beeston & Holbeck Ward)	LCC Youth Service	£1,000.00	Beeston & Holbeck	Approved
Holiday Youth Activities (Middleton Park Ward)	LCC Youth Service	£5,000.00	Middleton Park	Approved

(f) that the Small grants position detailed at paragraph 5.0 of the submitted report be noted.

71 A Summary of Key Work

Draft minutes to be approved at the meeting
to be held on Date Not Specified

The Assistant Chief Executive (Citizens and Communities) submitted a report which brought together details of the range of activities with which the Area Support Team were engaged in, based on the Area Committee Business Plan priorities, that were not addressed in greater detail elsewhere within the agenda. It also provided opportunities for further discussion on particular issues.

The Chair invited those Lead Members present to update the Committee on the work which was currently being undertaken within their respective themed areas.

Employment Skills and Welfare

Councillor Groves provided an update on the jobs being created locally by the opening of a new superstore.

Health and Wellbeing

Councillor Truswell informed the Committee that more work is being undertaken with the third sector and recognised the key role played by the sector in Health and Wellbeing.

Adult Social Care

Councillor Blake highlighted the recent work done for older people and stressed the importance of keeping older people up to date with information and events that affect them.

The Committee also received an update on the work being undertaken with regards to Integrated Locality Working, with particular reference being made to the various Neighbourhood Improvement Boards (NIBs), the Holbeck Neighbourhood Plan, Community Led local Development and progress on the Town & district Centres 2 Programme. With regard to City and Hunslet NIB, it was noted that City and Hunslet Ward Members had recently considered and agreed 5 Projects' identified through the NIB Improvement Plan to be funded via the £30,000.00 which had been allocated to the NIB.

RESOLVED - The Committee Resolved to:

- (a) note the contents of the report;
- (b) consider a place based name for their new community committee;
- (c) note projects agreed from City & Hunslet ward Neighbourhood Improvement Board allocation featured at Section 9.2.2 of the submitted report; and
- (d) sign off the Business Plan Priorities & Actions for 2013/14 and considered new priorities for 2014/15 to be included for further consideration and approval at the first meeting of the new municipal year.

72 Inner South Area Public Health update

The Health and Wellbeing Manager presented a report submitted by The Director of Public Health. The report outlined the action being taken to: discharge the statutory responsibilities of Leeds City Council, lead and deliver the public health agenda, raise awareness of the Area Lead member for Health and Wellbeing, inform the Area Committee of the current position regarding public health work in the Inner South Area Committee and set the scene for future progress.

Members questioned the officers present from Public Health about work being undertaken to stop younger people from smoking in the Inner South Area. Members commented that different ways of discouraging people from smoking need to be put into action and noted that often the benefits of this work was not seen for years afterwards.

Members requested that a report to a future meeting should be presented outlining public health resources linked to addressing key health inequalities, and the devolved allocation for Inner South Leeds.

Members were pleased that mental health was an area being focused on especially due to a significant percentage of unemployed people who suffer mental health issues.

Finally Members suggested that a focus should be made on supporting families and not just individuals.

RESOLVED – The Committee resolved to:

- (a) Note the new arrangements in Leeds City Council around providing local leadership for public health;
- (b) Acknowledge the role of the Area Lead member for Health and Wellbeing; and
- (c) Note the public health work that is currently being delivered in the Area Committee boundaries.

73 St George's Centre Middleton - Community Hub Pilot Site

The Head of Face to Face Contact presented a report of the Chief Officer (Customer Access). The report provided members with an update on the current position and short / longer term plans for the coming year in establishing a Community Hub pilot at the St George's Centre, Middleton.

Members considered the report and offered to provide thoughts to the Head of Face to Face contact after giving the project some more thought.

Members stressed the importance of being able to refer people to the correct place when they are asked for help and advice.

Members commented that the report did not mention the role of the third and voluntary sectors and that these sectors need to be more involved.

RESOLVED - The Committee resolved to:

- (a) Note the work being undertaken with current service partners on site at the St George's Centre to deliver a Community Hub provision for the local community;
- (b) Note the plans for future closer working with partners internal and external to the Council to provide a more holistic customer service provision in communities, led by the needs of the local community; and
- (c) Consider its role in the development of the Community Hub concept within its locality in line with the developments and ideas set-out in Section 3 of the submitted report and contact the Head of Face to Face contact directly.

74 New Locality Services and Development of the 2014/15 Service Level Agreement

The Locality Manager (South and Outer East Leeds) presented his report which provided an update on proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services. It outlined the reasons for these changes and the process for agreeing them. It also described the process for developing the Service Level Agreements with Area Committees for 2014/15.

Members requested, wherever possible that cleaning of streets takes place after bin collection rather than before. It was noted that this is done wherever possible and that under new arrangements was more likely to happen.

Members sought assurances that there will be enough cover to keep on top of duties over the summer holiday period. Furthermore Members requested that zones continued to be looked at, bearing in mind areas that are not seen as priorities.

Generally Members were satisfied with the direction of travel that the service was making.

RESOLVED - The Committee resolved to:

- (a) Note the proposals for a new working model for Locality Team services; and
- (b) Agree the approach to consulting on proposals for changes to the Locality Team operating model, the priorities within the SLA for 2014/15 and proposals for future waste management arrangements.

75 Community Safety in Inner South

The Area Community Safety Officer Presented a report of the Director of Environment and Neighbourhoods. The report provided an annual update on progress made in Inner South to deliver the priorities of the Safer Leeds Executive during 2012/13 and 2013/14. It provided an overview of activity and performance information at a ward level to reduce crime and ASB in neighbourhoods and in relation to the delegated function of CCTV. The report also provided an overview of wellbeing funded activity that has taken place during 2013.

The information it contained by necessity covered a longer time scale than usual and the most up to date information available was presented. Members are advised that the next scheduled report is due to be presented to the Area Committee in September 2014.

Chief Inspector Nick Adams was also in attendance to answer Members' questions.

Members considered that it was important to work as effectively as possible in light of reducing resources available to both the Police and the Council. Members established the best way to escalate matters with the Police when they have received complaints from the public.

Members considered the importance of the close working relationship that the Committee and the Council has with West Yorkshire Police.

At the invitation of the Chair a member of the public raised the issue of female genital mutilation which affects some communities in the Inner South area. Members agreed this was an important issue and would consider the best way to approach it.

RESOLVED – The Committee resolved to note the contents of the report.

76 Children's Services Area Committee update report

The Chief Officer (Strategy, Commissioning and Performance) and Head of Targeted Services (Children's Services) presented a report submitted by the Director of Children's Services. The report provided members with a comprehensive set of children's information. Members were informed there are established city priorities in the Children and Young People's Plan (CYPP), especially the obsessions. The purpose of this cycle of reports was to understand if there are any local priorities that should also be regularly highlighted in these reports, for example a focus on a particular aspect of one of the obsessions. For this committee it was recommended that the local lead member for Children's Services works with the area head of targeted services to identify local priorities for the committee's approval.

Draft minutes to be approved at the meeting
to be held on Date Not Specified

Members highlighted the good work being undertaken by Children's Services specifically in relation to helping schools who are criticised by Ofsted.

Members agreed to continue to provide as much support to Children's Service operating in the Inner South area as is required.

RESOLVED - The Committee resolved to note the contents of the report and support Children's Services in their work where required.

77 Annual Report - for the Parks and Countryside Service

The Natural Environment Manager presented a report of the Chief Officer Parks and Countryside. The report sought to further develop the relationship between the Parks and Countryside service and the South Inner Area Committee, as agreed at Executive Board. It provided an overview of the service and set out some of the challenges faced along with key performance management initiatives. In addition it sought to provide a positive way forward for delivering the extended role of the Area Committee. In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also set out investment needed to attain and sustain LQP standards.

Members commented it was essential to get the right trees in the right places.

RESOLVED - The Committee resolved to:

- (a) note the contents of the report; and
- (b) further consider priorities for investment in community parks, playing pitches and fixed play facilities.

78 Neighbourhood Improvement Officers Report

The Neighbourhoods Improvement Officers presented a report of the Assistant Chief Executive (Citizens and Communities) which provided an overview of work carried out at neighbourhood level across Beeston & Holbeck; City & Hunslet; Middleton Park. It provided members with an update on work to strengthen community infrastructure and area wide projects. The report also outlined proposals for future working arrangements for The Neighbourhood Improvement Project 2014/15.

Members noted the excellent jobs done in the area by Neighbourhood Improvement Officers.

RESOLVED - The Committee Resolved to:

- (a) note the contents of this report;
- (b) approve the overall structure for the future working arrangements for NIOs; and
- (c) note the Area Leader's recommendation to approve two years of funding from 1st April 2014 to 31st March 2016 subject to an annual

review of the project and Executive Board approval of the delegated Wellbeing Budget. The NIO workers to be employed by Health for All Leeds.

79 Dates, Times and Venues of Future Meetings

6pm Wednesday 4th June 2014, Hillside, Tiger 11,

80 Death of Steve Williams

The Committee expressed its regret and sadness for the death of Steve Williams.

Report of the City Solicitor

Report to South Inner Community Committee

Date: 4th June 2014

Subject: Election of Community Committee Chair for the 2014/2015 Municipal Year

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>If relevant, name(s) of Ward(s):</i> Beeston and Holbeck, City and Hunslet and Middleton Park		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>If relevant, Access to Information Procedure Rule number:</i> Appendix number:		

Summary of main issues

1. Area Committee Procedure Rules require that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee.
2. Following the closure of nominations for the position of Chair, and prior to the Annual Council Meeting, Area Committees are required to meet to elect a Chair of the Community Committee for the forthcoming Municipal Year.
3. Therefore, the Area Committee is recommended to elect a Chair for the 2014/2015 Municipal Year, from amongst the nominations which have been received. The Area Committee will be informed at the meeting of the nominations which have been received for the position of Chair.

Recommendations

4. Members of the Area Committee are recommended to elect a Community Committee Chair for the 2014/2015 Municipal Year, from amongst the nominations which have been received.

1 Purpose of this report

- 1.1 The purpose of the report is to explain the arrangements for the election of Chairs for Community Committees and that in line with this process, to recommend that this Area Committee elect a Member to the position of Community Committee Chair for the 2014/2015 municipal year.

2 Background information

- 2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.
- 2.2 Paragraph 5 of the Area Committee Procedure Rules deals with the process by which Community Committee Chairs are elected. Attached as appendix 1.
- 2.3 Whilst recommending that an appointment be made to the position of Community Committee Chair for the forthcoming municipal year, this report follows the Council's Area Committee Procedure Rules. This is due to the fact that the Area Committee Procedure Rules remain operational until any amendments to them are formally agreed which reflect the proposed establishment of Community Committees.

3 Main issues

- 3.1 The Area Committee Procedure Rules state that the Chair will be elected from amongst the City Councillors eligible to serve on that Committee.
- 3.2 Each Political Group with Members elected within an Area Committee's boundary may submit a nomination from amongst Members on the Area Committee to Chair that Committee, via the Group Whip. An independent Member may also put forward a nomination.
- 3.3 The deadline for the submission of nominations for the position of Chair was 5.00pm on 3rd June 2014. The Area Committee will be notified at the meeting of the nominations which have been received, prior to the election taking place.
- 3.4 The Procedure Rules state that following the closure of nominations and before the Annual Council Meeting, Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year.
- 3.5 The Chair will be elected by an overall majority of first votes cast by those Members eligible to do so and present at the meeting. The Member presiding at the meeting as Chair will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 3.6 Where an overall majority of votes cannot be obtained, or it is not possible to hold or convene a quorate meeting of the Area Committee, or for any other reason a decision is not possible in advance of the Annual Council Meeting, then the appointment will be made at the Annual Council Meeting.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 All Group Whips and Independent Members have been given due notice of the deadlines relating to the submission of nominations for the position of Community Committee Chairs, and have been provided with details of the process.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report.

4.3 Council policies and City Priorities

4.3.2 Operational and effective Community Committee meetings, which facilitate a widely accessible but robust decision making forum are in line with the Council's Policies and City Priorities. In order for such meetings to take place, an eligible City Councillor must be properly elected to the position of Community Committee Chair.

4.4 Resources and value for money

4.4.3 There are no direct resource implications arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

4.5.4 This report is not subject to Call In, as the Executive and Decision Making Procedure Rules state that the power to Call In decisions does not extend to those decisions taken by Area Committees.

4.5.5 The process summarised above regarding the election of Community Committee Chairs is in line with current Procedure Rules.

4.6 Risk Management

4.6.6 There are no risks directly arising from the submission of this report to the Area Committee, however, not electing a Chair for the 2014/15 municipal year at this meeting will mean that the matter would have to be resolved at the Annual Council Meeting.

5 Conclusions

5.1 The Area Committee Procedure Rules state that the Chair of each Committee will be elected from amongst the City Councillors eligible to serve on that Committee, and that between the closure of nominations (5.00pm, 3rd June 2014) and the Annual Council Meeting (6.00pm, 9th June 2014), the Area Committee will meet to agree the election of Chair for the forthcoming Municipal Year. The Committee therefore is recommended to elect a Chair at this meeting for the 2014/2015 Municipal Year, from the nominations which have been received.

6 Recommendations

- 6.1 Members of the Area Committee are recommended to elect a Community Committee Chair for the 2014/2015 Municipal Year, from amongst the named nominations which have been received.

7 Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

5.0 ELECTION OF CHAIR

5.1 The Chair of each Area Committee will be elected, from amongst the City Councillors eligible to serve on that Committee.

5.2 Each political Group¹ with Members elected within an Area Committee area may put forward a nomination from amongst Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.

5.3 All nominations must be notified to the Head of Governance Services by no later than 5pm the day before the meeting convened to consider the appointment of the Chair. The Head Of Governance Services will give appropriate notice to whips and Independent Members of this deadline.

5.4 Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year during the period that is the first working day after the nomination process closes, and the last working day that is the day before the Annual Council Meeting.

5.5 The Chair will be elected by overall majority of first votes cast by those Members eligible to do so and present at the meeting, the member presiding at the meeting will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

5.6 All agreed appointments will be reported to the Annual Council Meeting.

5.7 Where an overall majority of votes cannot be obtained, or it is not possible to convene, or hold, a meeting of the Area Committee, or, for any other reason a decision is not possible in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.

5.8 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider more than one nomination for the position of Chair, the Chair will be elected by overall majority of votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

5.9 Where an overall majority of votes cannot be obtained by votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by members of Council will be appointed as the Chair of the Area Committee.

5.10 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.

5.11 Where Council has made an appointment of Chair of an Area Committee the decision will be reported to the relevant Area Committee.

¹ A nomination from a political group must be forwarded by a Whip

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Report of Assistant Chief Executive (Citizens and Communities)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 4th June 2014

Subject: Inner South Area Committee Wellbeing Budget Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Beeston & Holbeck, City & Hunslet, Middleton Park		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

This report seeks to provide Members with:

1. Details of the Wellbeing Budget position.(3.0)
2. Details of revenue projects agreed to date for 2013/14 (Table 1).
3. Details of revenue projects agreed for 2014/15 (Table 2).
4. Details of project proposals for consideration and approval (4.0).
5. Members are also asked to note the current position of the Small Grants Budget.(5.0)

Recommendations

Members of the Inner South Area Committee are requested to:

- a) Note the contents of the report;
- b) Note the position of the Wellbeing Budget as set out at 3.0;
- c) Note the Wellbeing revenue projects already agreed as listed in Table 2;
- d) Consider and make decisions on project proposals raised in 4.0;
- e) Note the Small Grants position in 5.0

1.0 Purpose of this report

- 1.1 Confirmation of the 2013/14 revenue allocation and carry forward figure.
- 1.2 An update on the Wellbeing budget.
- 1.3 Details of revenue projects agreed for 2013/14 (Table 1).
- 1.4 Details of revenue projects agreed for 2014/15 (Table 2).
- 1.5 Details of project proposals for consideration and approval (4.0)
- 1.6 Members are also asked to note the current position of the Small Grants Budget. (5.0)

2.0 Background information

- 2.1 Each Area Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.
- 2.2 Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Area Committee before activities or items are purchased.
- 2.3 Members are reminded that due to the timescales required for submission to Area Committee the deadline for receipt of completed documentation is at least seven weeks before an Area Committee to allow for processing the necessary paperwork.

3.0 Wellbeing Budget Position

3.1 Wellbeing Revenue Budget Summary for 2013/14

- 3.1.1 **Table 1** shows the projects funded by the Area Committee up to and including the March 2014 meeting. The Area Committee is asked to note that **£279,478.95** has already been allocated from the **2013/14** Wellbeing Revenue Budget and the remaining overall balance is **£12,225.07** will be carried forward to **2014/15** financial year.

TABLE 1 - 2013/14 Revenue Schedule Allocations

Projects	Total	B&H	C&H	MP
	£	£	£	£
Revenue Wellbeing Budget 2013/14	224520.00	74840.00	74840.00	74840.00
Closing balance b/f from 12/13	61214.02	32752.01	42239.72	-13777.71
Area Panel contribution to Winter Warmth Package for the Elderly	6000.00	2000.00	2000.00	2000.00
<u>Available budget</u>	<u>291,734.02</u>	<u>109,592.01</u>	<u>119,079.72</u>	<u>63,062.29</u>
2013/14 Allocations				
Small grants	£10,000.00	£5,000.00	£3,000.00	£2,000.00
Skips	£3,500.00	£1,500.00	£1,000.00	£1,000.00
Communications budget	£5,000.00	£1,000.00	£1,000.00	£3,000.00
Celebration Event 2014	£1,000.00	£334.00	£333.00	£333.00
International Older Person 's Event	£3,500.00	£1,167.00	£1,167.00	£1,166.00
Festivals 2014	£19,870.00	£5,984.00	£5,816.00	£8,070.00
Community Safety Budget	£24,791.00	£8,263.67	£8,263.67	£8,263.66
Neighbourhood Improvement Officer -Beeston & Holbeck	£13,601.58	£13,601.58		
Neighbourhood Improvement Officer - C&H/MP	£32,228.22		£16,114.11	£16,114.11
Beeston & Holbeck Community Projects Budget	£3,000.00	£3,000.00		
Belle Isle & Middleton Christmas Lights	£4,826.15			£4,826.15
Cross Flatts Park - Play Area	£50,000.00	£25,000.00	£25,000.00	
Cross Flatts Park - Improvements/Watsonia	£10,000.00	£5,000.00	£5,000.00	
Beeston and Holbeck Christmas Lights	£2,500.00	£2,500.00		
Litter Bin - South Leeds Academy	£162.00			£162.00
Malborough Green Roof Projects - Phase 2	£5,875.00		£5,875.00	
Beeston Hill Junior Wardens Scheme	£3,500.00		£3,500.00	
Market Place Event - additional funding	£300.00	£100.00	£100.00	£100.00
Festival 2013 - additional funding	£484.00	£484.00		
City & Hunslet Neighbourhood Improvement Board	£30,000.00		£30,000.00	
Cemetery Road Litterbins	£1,296.00	£1,296.00		
Removal of Viewing Platforms - Holbeck Cemetery	£5,000.00	£5,000.00		
Urban Bar Refurbishment	£6,200.00	£4,133.00	£2,067.00	
Winter Warmth Package for the Elderly	£15,000.00	£5,000.00	£5,000.00	£5,000.00
Beeston Village Community Centre – Feasibility Study	£5,000.00	£5,000.00		
Beeston & Holbeck Youth Club Rent	£5,000.00	£5,000.00		
Food Bank Distribution Centres in Inner South	£3,476.00	£1,158.00	£1,159.00	£1,158.00
Belle Isle & Middleton Community Magazine	£2,869.00			£2,869.00
Irish Arts Foundation: Community Participation & Learning	£2,250.00	£1,125.00	£1,125.00	
SLATE Van	£9,000.00	£3,000.00	£3,000.00	£3,000.00
Total Allocations against projects	£279,228.95	£103,646.25	£118,519.78	£57,061.92
<u>Balance Remaining (per ward) for 2013/14</u>	<u>£12,505.07</u>	<u>£5,945.76</u>	<u>£559.94</u>	<u>£6,000.37</u>

3.2 Wellbeing Revenue Budget Summary for 2014/15

3.2.1 The revenue budget approved by Executive Board for 2014/15 is **£203,140.00** a reduction of **£21,380** from the previous financial year.

3.2.2 **Table 2** shows the projects funded by the Area Committee at its March 2014 meeting. The Area Committee is asked to note that **£105,571.16** has already been allocated from the 2014/15 Wellbeing Revenue Budget and the remaining overall balance is **£109,823.91**.

TABLE 2- 2014/15 Revenue Schedule

Projects	Total	B&H	C&H	MP
	£	£	£	£
Revenue Wellbeing Budget 2014/15	203,140.00	67,713.00	67,713.00	67,714.00
Balance Brought Forward from 2013/14*	12,505.07	5,945.76	559.94	6,000.37
Available Budget	215,645.07	73,658.76	68,272.94	73,714.37
2014/15 Allocations				
Small grants	10,000.00	5,000.00	3,000.00	2,000.00
Skips	3,500.00	1,500.00	1,000.00	1,000.00
Communications budget	5,000.00	1,000.00	1,000.00	3,000.00
Community Celebration Event 2015	1,000.00	334.00	333.00	333.00
Festivals 2015	19,870.00	5,984.00	5,816.00	8,070.00
Community Safety Budget	13,024.80	4,341.60	4,341.60	4,341.60
Neighbourhood Improvement Officer -Beeston & Holbeck	13,478.96	13,478.96		
Neighbourhood Improvement Officer - C&H/MP	33,697.40		16,848.70	16,848.70
Easter 2014 Holidays Activities (Beeston & Holbeck)	1,000.00	1000.00		
Holidays Youth Activities (Middleton Park)	5,000.00			5,000.00
Total allocations against projects	105,571.16	32,638.56	32,339.30	40,593.30
Balance Remaining (per ward) for 2014/15	110,073.91	41,020.20	35,933.64	33,121.07

3.2.3 * It is possible that some of the projects committed in **2013/14** and rolled forward to be delivered in 2014/15 may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified.

The final carry forward figure from **2013/14** will be finalised with central finance and reported to the September Area Committee.

4.0 Wellbeing Projects for approval

4.1 Members are asked to note that the deadline for receipt of completed application forms is seven weeks before an Area Committee to allow officers to appropriately scrutinise schemes and confirm that they adequately meet the priorities as set out in the Area Committee Business plan. This scrutiny may involve discussion at appropriate working groups and with relevant partner agencies to make sure that the projects presented to Members have all of the necessary information to allow decisions to be made.

4.2 Members are requested to consider the following projects.

4.3 **Project Title:** Belle Isle & Middleton Christmas Lights 2014

Name of Group or Organisation: Leeds Lights

Total Project Cost: £3,260.00 (subject to final costs)

Amount proposed from Well Being Budget 2014/2015: £3,260 (subject to final costs)

Wards Covered: Middleton Park

Project Summary

This scheme will install an equivalent number of motifs and a tree at Middleton as in previous years with additional works at Belle Isle Circus to install a tree and lights as discussed with Members and Leeds Lights.

Belle Isle Circus

Installation of 4 sets of LED flashing tree lights £1050.00

Operator cost £75.00

Subtotal £1,125.00

Middleton Circus

Hire of 4 lamp column motifs @ £195 each £780.00

Install/remove 20' cut tree £650.00 – Approx. price - Forestry to confirm

Hire of tree lights £630.00

Operator cost £75.00

Sub Total £2135.00

Total **£3,260.00**

Area Committee/Area Business Plan Key Themes and Action Plan Priorities: These proposals supports the Area Committee priority “Residents in Inner South have access to opportunities to become involved in sport and culture’

4.4 **Project Title:** Christmas lights – Beeston and Holbeck
Name of Group or Organisation: Area Support Team
Total Project Cost: £4,750.00
Amount proposed from Wellbeing Budget 2014/15: £4,750.00
Wards covered: Beeston and Holbeck

Project Summary:

This project will provide Christmas tree lights in 6 existing natural trees on Holbeck Moor and Beeston (site is at junction of Beeston Road and Old Lane adjacent to the Co-op site). The costs include the hire, installation and recovery of white flashing lights. If the project is approved, Leeds Lights will be commissioned to carry out the work involved.

Beeston

Hire of White flashing LED tree lights for 6 natural trees	£770.00
Operator cost	£75.00
Install/remove 20'cut tree & Hire of tree lights (Forestry to confirm)	£1080.00
Tree pot	£450.00

Holbeck

Hire of White flashing LED tree lights for 6 natural trees	£770.00
Operator cost	£75.00
Install/remove 20'cut tree & Hire of tree lights	£1080.00
Tree pot	£450.00

Total **£4,750.00**

Area Committee Business Plan Key Themes and Action Plan Priorities: This proposal supports the Area Committee’s Business Plan priority “Support local events that bring people together.”

4.5 **Project Title:** Holiday Youth Activities (City & Hunslet Ward)
Name of Group or Organisation: LCC Youth Service
Total Project Cost: £3,000.00
Amount proposed from Wellbeing Budget 2014/15: £3,000.00
Wards covered: City & Hunslet Ward

Project Summary:

The aim of this Project is primarily to support youth work activities through a range of trips and local workshops intended to provide young people with opportunities to make positive use of their leisure time during **school holidays between 22/07/14 & 31/03/15.**

The programmes will provide a variety of exciting activities that will be available to young people predominantly aged between 11 to 19 years during school holidays that will focus on: learning new skills, Health, sports, Arts, citizenship & youth participation. In line with standard youth work practice, young people will be involved in all decision making processes from organising activities to booking trips.

This project will enable young people to channel their energies into positive and informal learning activities while out of school and hence divert from potential involvement in anti-social behaviour or criminal activities. This diverse programme of activities is intended to take services to young people in a variety of different locations across the ward as well providing some transport to enable them to access activities out of their communities. In addition to the programme of trips & visits, there will be a strong focus on providing activities locally in youth centres & parks thereby enabling a larger number of young people to engage in positive use of their leisure time.

The grant will be used to pay for:

- Activity Providers (Tutors, Entrance fees) - £2,250.00
- Travel Costs (mini bus / coach hire – including fuel) - £750.00

Area Committee Business Plan priority: This proposal supports the Business Plan priority: “Funding for sport, and cultural events and opportunities for young people.”

4.6 Project Summary: Anti-dog/Litter Fouling Signs for City & Hunslet Ward

Name of Group or Organisation: LCC South and Outer East Locality Team

Total Project Cost: £450.00

Amount proposed from Well Being Budget 2014/2015: £450.00

Wards Covered: City & Hunslet Ward

Project Summary:

The project will provide **18** anti-dog fouling signs in parks and recreation grounds. These signs outline that people who drop litter will be prosecuted and that enforcement patrols and CCTV may be in operation. Locations outlined below:

Location	Number of signs
Leasowe Rec	4
Trentham Park	3
Linden Gardens (Rowland Road)	3
Pepper Road Park	2
Church Street park - Hunslet	2
Beza Street Park	2
Brickfield Park (Lady Pit Lane)	2

Area Committee Business Plan Key Themes and Action Plan Priorities: This proposal supports the Area Committee’s Business Plan priority “Improve the local environment and our parks and open spaces.”

- 4.7 **Project Summary:** Anti-dog/Litter Fouling Signs for Beeston & Holbeck Ward
Name of Group or Organisation: LCC South and Outer East Locality Team
Total Project Cost: £300.00
Amount proposed from Well Being Budget 2014/2015: £300.00
Wards Covered: Beeston & Holbeck Ward

Project Summary:

The project will provide **12** anti-dog fouling signs in parks and recreation grounds. These signs outline that people who drop litter will be prosecuted and that enforcement patrols and CCTV may be in operation. Locations outlined below:

The following locations have been identified:

Location	Number of signs
Holbeck Moor	4
Beggars Hill (Malvern Street)	2
Cross Flatts park	4
Holbeck cemetery	2

Area Committee Business Plan Key Themes and Action Plan Priorities: This proposal supports the Area Committee’s Business Plan priority “Improve the local environment and our parks and open spaces.”

- 4.8 **Project Title:** Litterbins – Rochford Walk, Low Road
Name of Group or Organisation: South and Outer East Locality Team
Total Project Cost: £600.00
Amount proposed from Wellbeing Budget 2014/15: £600.00
Wards covered: City & Hunslet

Project Summary:

This project will provide 2 litter bins, one on Low Road next to a Bus stop, the other outside the Londis shop on Rochford Walk with the aim of reducing the amount of litter dropped in the area. The Locality Team will be responsible for emptying the bin.

Area Committee Business Plan Key Themes and Action Plan Priorities: This proposal supports the Area Committee’s Business Plan priority “Improve the local environment and our parks and open spaces.”

5.0 Small Grants Approvals

- 5.1 The following small grants have been approved since the last meeting and are listed here for information.

Organisation	Project	Amount	Ward
St Luke’s Church	Community Afternoon	£500.00	B & H
Middleton Park Church	Heaters	£250.00	MP
Lady Pit Lane Allotments	Raised beds for the disabled	£500.00	C & H

6.0 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Wellbeing budget is secured at Area Committee.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 Community groups submitting a project proposal requesting funding from the Wellbeing budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

6.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

6.2.3 A light touch Equality Impact Assessments is carried out for all projects.

6.3 Council Policies and City Priorities

6.3.1 The projects outlined in this report contribute to target and priorities set out in the following council policies:

- Vision for Leeds
- Children and Young Peoples Plan
- Health and Wellbeing City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

6.4 Resources and Value for Money

6.4.1 Resource implications will be that the remaining balance of the Wellbeing Budget for revenue will be reduced as a result of any projects funded.

6.5 Legal Implications, Access to Information and Call In

6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

6.5.2 There are no key or major decisions being made that would be eligible for Call In.

6.5.3 There are no legal implications as a result of this report.

6.6 Risk Management

6.6.2 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through wellbeing budget complete a section identifying risks and solutions as part of the application process.

7.0 Conclusions

7.1 The report provides up to date information on the Area Committee's wellbeing Budget.

8.0 Recommendations

8.1 Members of the Inner South Area Committee are requested to:

- a) Note the contents of the report;
- b) Note the position of the Wellbeing Budget as set out at 3.0;
- c) Note the Wellbeing revenue projects already agreed as listed in Table 2;
- d) Consider and make decisions on project proposals raised in 4.0;
- e) Note the Small Grants position in 5.0

Background Documents¹

There are no background documents associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Report of Assistant Chief Executive (Citizens and Communities)

Report to South (Inner) Area Committee

Date: Wednesday 4th June 2014

Subject: A Summary of Key Work Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues and corporate governance considerations

1. This report details a range of activities taking place within the Inner South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

Recommendations

2. The Area Committee is asked to:
 - a) note the contents of the report and make comment as appropriate;
 - b) consider and approve Youth Activities fund applications (**Appendix 2**);
 - c) agree to delegate authority to the Children & Young People Sub group to make decisions on further applications outside of the Area Committee following consultation with Members.

1.0 Purpose of Report

- 1.1 To bring to Members' attention in a succinct fashion details of the range of activities with which the Area Support Team are engaged in based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

- 2.1 Members will recall that at the June 2011 Area Committee a revised title and format for report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities.

3.0 Main Issues

3.1 Area Chairs Forum

- 3.2.1 The Area Chairs Forum took place on **2nd May 2014** and the minutes of the meeting held on 28th February 2014 were approved and are attached at **Appendix 1**. The dates for future Area Chairs Forum meetings are still to be confirmed.

4.0 Updates by theme: Children Services – Lead Member: Cllr Angela Gabriel

4.1 Children and Young People's Sub Group

- 4.1.1 The Children and Young People's sub group met on 15th May and assessed 17 applications for Youth Activities Funding amounting to **£88,162.75**. The subgroup took into account the recommendations of the Inner South Youth Panel which had reviewed the applications.
- 4.1.2 7 applications totalling **£21,350.00** have been recommended for approval by the Area Committee leaving a balance of **£30,213.39**. **Appendix 2** provides summaries of the projects that the sub group have recommended for funding.
- 4.1.3 The sub group is due to reconvene on the **3rd of June 2014** to consider other projects for funding.
- 4.1.4 Given the timescales between Area Committee meetings, to ensure some activities are delivered during the summer, it is proposed that Area Committee agree to delegate authority to the Children and Young People's Sub Group to approve further projects up to the maximum amount of Youth Activities Funding available.

4.1.5 Youth Activities funding available for 2014/15 is shown in the table below:

Activities Fund Delegation 2014/15		Ward Split		
		8-17 Population (8322)		
		2549	2335	3438
		Beeston & Holbeck £	City & Hunslet £	Middleton Park £
Funding available 2014/15	49,728	15,232	13,952	20,544
Balance from 2013/14	1,836.14	456.25	817.24	562.65
Total Available	51,564.14	15,688.25	14,769.24	21,106.65

5.0 Updates by Theme: Employment, Skills & Welfare - Lead Member: Cllr Kim Groves

5.1 Employment, Skills and Welfare Board

5.1.1 The Board last met on the 16th May 2014. Minutes from the meeting will be presented at a future Area Committee meeting. Highlights from the meeting include:

Welfare Issues:

- Update on work of the Debt Forum
- Addressing loan sharks
- JSA Figures 2013 and 2014 in Inner South

Young People & NEET:

- Leeds Pathways Page
- NEET reduction partnership
- NEET event – feedback

Member conversations with young people

- Member workshops
- Igen sessions with Members

Training & Employment:

- Construction Apprenticeships – update
- Construction Fair

5.1.2 The minutes from the meeting held on the 11th February 2014 are available on request.

5.1.3 Community Learning Provision 2014/17

5.1.4 Leeds City Council's Employment and Skills Service will shortly be going out to tender for a framework of providers to deliver Community Learning Programmes over the next three academic years, commencing September 2014. A broad and balanced programme of

targeted learning opportunities is required for adults aged 19 and over (25 and over for Learners with Learning Difficulties and/or Disabilities [LLDD]).

5.1.5 The programme will be funded by the Skills Funding Agency and there will be opportunities for providers to bid to deliver one or more of the following:

- Personal and Community Development Learning
- Family English, Maths and Language
- Wider Family Learning
- Skills for Jobs activity
- Projects targeting learners with complex needs and/or involving non-standard delivery
- Adult Skills budget to run accredited programmes

5.1.6 The closing date for the tender returns is **12 noon on 11th June 2014**. Full details will be released on the Council's tendering website Yortender. www.yortender.co.uk

5.2 South East Leeds Debt Forum

5.2.1 A recent meeting of the debt forum took place on Tuesday 1st April at St Georges Centre, Middleton. Minutes of the meeting are available on request from The South East Area Support Team. Particular items to note are listed below:

5.2.2 Presentations were received from:

- Illegal Money Lending Team - A national service with a hotline for reporting loan sharks. Telephone: 0300 555 2222 reportaloanshark@stoploansharks.gov.uk
- Mike McAughtrie was keen to establish links with trusted local partners who could encourage victims to pass information on about illegal lenders operating in South Leeds. People can report information anonymously.
- The project has developed new teaching resources for schools. PDF download available here <http://www.birmingham.gov.uk/stoploansharks>

5.2.3 Christians Against Poverty (CAP)

5.2.4 Malcolm Lamb – South Leeds Centre Manager gave an overview of the services offered by CAP. There are three strands to their work.

- Face to face debt advice including home visits. Option for clients to open a CAP account to manage their debt repayments. Capacity limited to 36 clients per year.
- CAP Money course – Financial Literacy training
- CAP Job Clubs – Employment support

5.2.5 Advice Service Mapping

5.2.6 An up to date list of advice services available to people in South Leeds was circulated. The information will be used to help agencies signpost residents to the most appropriate source of help and will also go onto the South Leeds Debt Forum Website. The mapping exercise has identified a lack of face to face debt advice available in South Leeds compared to other parts of the City.

5.2.7 Members of the debt forum agreed to develop a proposal for a 1 year pilot of the Money Buddies scheme (face to face support delivered by trained volunteers), subject to funding and based on work already developed by Ebor Gardens Advice Centre. The proposal will require Area Committee support to progress.

5.2.8 United Leeds Debt Forum Event

5.2.9 The final agenda was circulated for the annual joint meeting of East, West and South Leeds Debt Forum. The event will be held on Friday 13th June at Leeds University Business School. The event will highlight a number of positive financial inclusion initiatives which have been developed in Leeds.

5.2.10 The last meeting of the South Leeds Debt Forum took place on Tuesday 20th May, 11-1pm, Oulton Institute. An update will be provided at a future Area Committee.

6.0 Updates by theme: Environment & Community Safety – Lead Member: Cllr Adam Ogilvie

6.1 Inner South Environmental Sub-Group

6.1.1 The last meeting of the group took place on the 7th May and the minutes will be submitted to a future meeting of the Area Committee.

6.2 Community Safety

Partnership and priorities

6.2.1 The Safer Leeds Executive priorities for 2014/15 are as follows:

- Strengthening the partnership approach to support a reduction in **domestic abuse**.
- Continued focus on reducing domestic **burglary** and its impact across Leeds.
- Effectively tackle and reduce **ASB** in our communities
- Improve our understanding of and approach to deal with **Child Sexual Exploitation**
- Reduce **re-offending**
- Deal with increased use of **legal highs and cannabis** in the city

6.2.2 The South Leeds Community Safety and Environmental Partnership met on 29th April 2014. The Partnership reviewed the action plan and received an update on progress made in integrating services. Further to the workshop held on 2nd April, a set of Design Principles were approved to guide the development of Neighbourhood Teams across Inner South. A Design Team will ensure that co-location at three key sites is developed.

The three sites are Dewsbury Road One Stop Centre (City and Hunslet ward), Elland Road Police Station (Beeston and Holbeck ward) and St George's Centre (Middleton Park ward).

- 6.2.3 **Child Sexual Exploitation:** A Level one awareness briefing session was held on 24th March. Colleagues from services working with young people, families and communities attended. Specialist services gave presentations on their roles and showed DVDs that highlight the issues. A follow up evaluation is planned and further sessions will be arranged later in the year.
- 6.2.4 **Burglary:** There has been significant progress in reducing burglary in Inner South Leeds. In order to maintain these reductions, the top 20 wards of concern will continue to focus their attention on reducing burglary even further. Beeston & Holbeck and Middleton Park wards are in the top 20 and a multi agency burglary workshop was held 7th May. The workshop will identify areas where improvements can be made and will develop an action plan to address the issue. Members will be updated on progress after the meeting.
- 6.2.5 **Female Genital Mutilation:** At the invitation of the Chair at the March Area Committee meeting a member of the public raised the issue of female genital mutilation which affects some communities in the Inner South area. Members agreed this was an important issue and would consider the best way to approach it. **Appendix 3a&b** provide a briefing paper and an extract from the report: "Feedback from 'Untold Stories' conference, Leeds BME Women's Forum 12 March, 2014".

7.0 **Updates by theme: Health and Wellbeing – Lead Member: Cllr Paul Truswell**

7.1 Run promotional awareness raising campaigns on dangers of Niche Tobacco

- 7.1.1 Year 2 – funding approved for continuing programme to develop sustainable arrangements with VCFS and mainstream services.
- 7.1.2 The work carried out in Year 1 led to the project being entered into the Public health category of the Local Government Chronicle (LGC) awards. This category is intended to recognise the contribution of councils, and partners, which are making the most of their new powers. A record breaking 640 entries were submitted for this year's awards with over 80 organisations in the final. On this occasion the award went to South Tyneside MBC but Councillor Bill Urry of the West Yorkshire Trading Standards Committee said "I would like to congratulate the niche tobacco team on this fantastic achievement. At a time of massive change in the way services are delivered the niche tobacco team have found common ground in order to benefit the communities we serve and this nomination is testament of their hard work".

7.2 Mental Wellbeing

- Promoted and engaged communities in dementia friendly activity and in taking up oblong training.
- Awaiting revised Mental Health Service directory to run local event to promote.

- Looking to establish a partnership sub group to explore ideas to address mental wellbeing in Beeston and Holbeck area.

7.3 Financial Fitness Project – Dawn Mason (West Yorkshire Joint Services)

7.3.1 In May 2013, £17,000 was allocated to West Yorkshire Trading Services to run the Financial Fitness Leeds Project. This project aims to improve the financial health and wellbeing of residents in the South East. Workshops were delivered in key community “hubs” providing residents with a better understanding of the potential impacts of the impending Welfare Reforms, increasing knowledge, skills and understanding of banking, budgeting and money management, empowering them to make more informed financial choices, enabling them to become more confident consumers, using preventative concepts to avoid financial difficulties. **Appendix 4** provides an interim report on the programme.

8.0 **Updates by theme: Adult Social Care – Area Lead: Cllr Judith Blake**

8.1 **Adult Social Care Better Lives Programme**

8.1.1 Members will be aware that the Adult Social Care Better Lives programme comprises three key strands – enterprise; housing, care and support, and integration. Alongside improving people’s experience of social care and support, one of the principal aims of the Better Lives programme is to ensure the longer term financial viability of Adult Social Care in a time of significant funding reductions for Local Government.

8.1.2 Targets associated with all three strands are included in the Council’s City Priority Plan. A range of initiatives varying in size and complexity are making significant progress in transforming services for people with care or support needs in the City, whilst also helping to address the financial challenge.

8.1.3 A report to Scrutiny Board providing an update on some of the developments in a number of the initiatives in each of the three strands was presented in December 2013, a copy of the report is available on request from Area Support Team.

8.2. **South Leeds Independence Centre**

8.2.1 The South Leeds Independence Centre opened in April 2013 and is a pioneering Leeds service designed to avoid unnecessary admission to hospital or residential care and to support people to leave hospital sooner. The Centre is the city’s first intermediate care unit, providing 40 community intermediate care beds. The unit is jointly commissioned by Leeds City Council and NHS Leeds South and East CCG, with Leeds Community Healthcare NHS Trust as the lead provider.

8.2.2 Since opening South Leeds Independence Centre (SLIC) has admitted over 400 people, preventing approximately 200 hospital admissions and facilitating 200 hospital discharges. Almost 65% of people discharged from SLIC have returned home successfully. SLIC has had visits from a variety of people including MPs, Department of Health representatives, Local Councillors and Managers from partner organisations wanting to replicate what SLIC aims to achieve. SLIC was successful in winning the “team of the year award” at the Leeds Community Healthcare Annual General Meeting in 2013. This was in recognition for successfully integrating two separate organisations

(Leeds City Council and Leeds Community Healthcare NHS Trust) in a joint workforce that has a shared vision for helping patients to attain their goals and remain as independent as possible through recovery, reablement and rehabilitation.

9.0 Integrated Locality working

9.1 Community Committees 2014/15 Update

9.1.1 Members will be aware of the Council's ambitions to improve the way it works and how decisions are made in local areas. Community Committees aim to encourage a new style of collaborative working with residents, services and partners.

9.1.2 The development of a new approach to build on the work of Area Committees to improve democratic leadership locally, and provide a more meaningful way of involving people in decisions that affect their local neighbourhood, has been approved by the Executive Board. It is anticipated that the Council's AGM scheduled for 9th June 2014 will give formal approval for the establishment of Community Committees.

9.1.3 Through consultation with Members and officers, design principles have been agreed which will allow each community committee to operate in the way best suited to them and their locality, whilst abiding by the underpinning principles.

9.1.4 Work will continue to prepare for the proposed changes. This will include consideration of the engagement opportunities, improved communications and branding. If approved at the Council's AGM on 9th June, the first Inner South Community Committee will take place on 3rd September 2014 when a more detailed report will be presented.

9.2 Beeston and Holbeck Neighbourhood Improvement Board (NIB)

9.2.1 The next meeting of the Board will be held on the **21st July 2014, 10am at Elland Road Police Station**. Discussions will focus on the development of an Action Plan for 2014/15 in conjunction with partners and agencies. The minutes from the meeting will be presented at a future Area Committee meeting.

9.3 City and Hunslet Neighbourhood Improvement Board (NIB)

9.3.1 The last meeting of the Board was held on the **6th of May 2014**. Discussions focused on priorities and actions for the area and a review of progress to date. **Appendix 5** provides a summary of the action plan to date.

9.4 Belle Isle & Middleton Neighbourhood Improvement Board(NIB)

9.4.1 The last meeting of the Board was held on the **29th of April 2013**. Minutes of the meeting are attached at **Appendix 6**. Discussions include:

- Review of action plan
- Environmental Services in Middleton Park Ward
- Georges Centre (Community Hub for South Leeds)
- Update on work of the Debt Forum
- Neighbourhood Policing in Middleton Park

- European Social Fund (Community Led Local Development)
- Multiple Choice Recovery
- Middleton and Belle Isle – Health and Wellbeing Challenges

9.5 Inner South Community Celebration Event

9.5.1 Following the success of the Community Celebration event held at the Civic Hall on 1st May 2013, Members agreed to support an event for 2014. Details of the event are:

Event date: 11th June 2014
 Location: Civic Hall, Banqueting Suite
 Timing: 6.00 pm – 8.00 pm

9.5.2 The event will be hosted by the Inner South Area Committee in partnership with local community groups. It will provide an opportunity for Area Committee to say thank you to the organisations and partners for the work they do in local communities.

9.5.3 Invitations have been sent to partners and community groups and arrangements for the event are progressing.

10.0 **Localism**

10.1 Holbeck Neighbourhood Plan

10.1.1 Two major steps have been achieved since the last meeting of the Area Committee. Firstly, the Holbeck Neighbourhood Forum has been designated by LCC as the organisation to take forward the Neighbourhood Plan. Secondly, the Forum has held its first AGM and elected its Board which includes a majority of local residents. The Board will be responsible for leading on developing the Plan and Forum.

10.1.2 The Board will be supported by Planning Aid England following a successful application by the Board for grant funding from the DCLG via Locality. The content, publicity and community projects task groups continue support the development of the Plan and of the Forum and present progress reports to the Forum meetings. These task groups include residents, LCC Officers, Planning Aid volunteers and business representatives.

10.1.4 The Neighbourhood Improvement Officer (NIO) has supported the Holbeck Neighbourhood Plan including attending Forum meetings, other tasks groups when required and working to promote the Plan through the website. The NIO facilitates the Community Projects task group which meets regularly to deliver small community projects. The NIO co-ordinated the production and delivery of a newsletter to every home in Holbeck promoting the AGM and providing an update about the Plan. The Area Support Team has also supported the Forum meeting and the content of Plan task group in particular.

10.2 Community First Grants (Health for all)

10.2.1 2014 is the final year and all funding must be allocated by December 2014. All panels have recently met and it is anticipated that one further meeting will take place where final allocations will be made. An update on allocations will be provided to the September Area Committee.

11.0 Corporate Considerations

11.1 Consultation and Engagement

11.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

11.2 Equality and Diversity / Cohesion and Integration

11.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

11.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

11.2.3 A light touch Equality Impact Assessments is carried out for all projects.

11.3 Council Policies and City Priorities

11.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

11.4 Resources and Value for Money

11.4.1 There are no resource implications as a result of this report.

11.5 Legal Implications, Access to Information and Call In

11.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

11.5.2 There are no key or major decisions being made that would be eligible for Call In.

11.5.3 There are no legal implications as a result of this report.

11.6 Risk Management

11.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

12.0 Conclusions

12.1 The report provides up to date information on key work areas of the Area Committee.

13.0 Recommendations

13.1 The Area Committee is asked to:

- a) note the contents of the report and make comment as appropriate;
- b) consider and approve Youth Activities fund applications (**Appendix 2**);
- c) agree to delegate authority to the Children & Young People Sub group to make decisions on further applications outside of the Area Committee following consultation with Members.

Background documents¹

There are no background papers associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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**Area Chairs Forum
Friday 28 February 2014
Committee Room 3, Civic Hall**

Attendance:

Councillors: J Akhtar, P Gruen (CHAIR), S Hamilton, A Khan, A McKenna, P Wadsworth, G Wilkinson.

Officers: R Barke, K Kudelnitzky, S Mahmood, J Maxwell, J Rodgers.

Minutes: J Sharp.

Attending for specific items: Ed Mylan & Peter Smith, Martin Dean, Sally Wimsett.

Item	Description	Action
1.0	Apologies	
1.1	Cllr Javid Akhtar, Cllr Karen Bruce, Cllr Angela Gabriel, Cllr Caroline Gruen, Cllr Josephine Jarosz.	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 20 January 2014 were agreed as an accurate record.	
2.2	<u>4.5 of previous minutes – Domestic Violence</u> Cllr Khan asked how we could address East Leeds' high percentage of reported domestic violence. He asked whether we had any figures. Jane said she had spoken to Bridget Emery and were looking to pilot work in hotspot areas. Rory offered to provide information from ENE.	Jane Maxwell / Rory Barke
2.3	<u>4.8 of previous minutes – Domestic Violence</u> There was an action for Bridget Emery to take a domestic violence discussion to each of the Area Committees. This is still to happen. Jane agreed to liaise with Bridget Emery.	Jane Maxwell
2.4	<u>5.10 of previous minutes – Community Committees branding / consultation</u> James said that we need to look at the support required by the Area Support teams, re updating social media / etc. Shaïd and the south east team are exploring a protocol around social media activity for citywide locality working.	Area Leaders
2.5	<u>6.2 of previous minutes - Older Person's Event Week in Outer East</u> There was an action for Cllr McKenna to take the presentation to the next Health & Wellbeing Lead Members meeting. This meeting has not yet taken place.	Cllr McKenna
3.0	Tour De France	
3.1	Ed Mylan and Peter Smith explained that are part of the team helping to coordinate this summer's Tour de France. The build-up to the Tour will commence with the start of the 100 Day Yorkshire Cultural	

Festival on 27 March 2014 culminating with Le Grand Depart on Saturday 5 July 2014 from Leeds city centre.

- 3.2 The plan is to make the Tour a citywide celebration event as opposed to just a city-centre and route one. There will be break-out areas and spectator hubs to get visitors to congregate in places other than the city centre. A great deal is being done to try and promote and engage across the whole city. This has included engaging with members, particularly via a cross-party group set up by Cllr Yeadon. Area Chairs were asked to encourage and promote community participation in their areas and to suggest any schemes that might work in their areas. Communication has also been carried out in schools (including a resource pack) and Leeds specific branding has been implemented. The website is also now live: <http://www.leeds.gov.uk /GrandDepart.aspx>. There is also a dedicated information phone line for residents and businesses within the LCC call centre.
- 3.3 Peter presented a PowerPoint presentation: 'The Tour de France The Chance of a Lifetime'. Copies of the presentation were also distributed at the meeting.
- 3.4 Peter explained the reasons for bidding for the Tour and what the hoped legacy is. It is the biggest annual sporting event in the world. It is hoped that the Tour will put Leeds and the surrounding area on the international map and boost the local economy from increased visitors during the Tour and after. It is also hoped that the Tour will encourage more cycling.
- 3.5 Maps of the route were also distributed and some of the logistics of organising the event were discussed. Considerations include (for each stage of the Tour): 200 riders, 2000 journalists, 2500 vehicles, one million spectators. It will also include having to close roads and communicating this to residents and commuters.
- 3.6 Cllr Khan enquired about possible impacts on the Leeds General Infirmary. Peter confirmed that there would be access issues for the hospital (and the city centre in general including Civic Hall) but that communications had taken place and that the hospital were comfortable with the arrangements.
- 3.7 Ed said that Temple Newsam would be a park-and-ride site and that the option to camp was being considered. Work is still being carried out to try and ascertain potential numbers of people interested in camping.
- 3.8 Cllr P Gruen said he had spoken to Tom Riordan about possibly reducing business meetings at Civic Hall W/C Monday 30 June 2014 because of the reduced access to the building during this main week of the Tour.

4.0 Community Centres update

- 4.1 Martin provided a verbal update on the community centres that sit with the Citizens & Communities portfolio. There are currently 65

- centres within the portfolio. 21 of these are run by third-party organisations.
- 4.2 The annual budget for operating the centres is £1.7 million. The consensus is that even though the council should be committed to financially supporting the centres, we should also strive to make the centres generate as much income as possible.
- 4.3 Going forward, Martin felt the following principles should apply: reduce duplication of provision; be transparent with members about running costs, income and usage; invest in some centres and close others.
- 4.4 Martin explained some of the key issues: the lettings process and changing the pricing and lettings policy. A key issue with the service offered by Lettings is implementing and interpreting a very complicated pricing and lettings policy. He felt that no improvements would be gained from a structural change to the team who are already based in Civic Hall and have a strong working relationship with the Area Buildings Managers who oversee repairs at the centres.
- 4.5 It is suggested that the new pricing policy would incorporate a simplified 3-tier pricing system: full price; community reduced rate; free. The plan is to implement this new pricing policy from 1 September 2014, with a pilot at three sites: Cross Green Community Centre (Otley), Ebor Gardens Community Centre (Burmantofts) and the Watsonia Pavilion (Beeston) from Easter 2014. The venue sites (Blackburn Hall; Morley Town Hall; Yeadon Hall) would have their own pricing structure. The Lettings team currently have to dedicate a lot of time processing bookings for these show venues because costs for shows, rehearsals and stage-building are all charged at a different rate. A simplified charging method might be to charge a one-off fee for groups putting on shows.
- 4.6 Another slow element of the booking procedure is the requirement for organisations to produce safeguarding policies and proof of liability insurance. This could possibly be replaced with a tick-box where groups simply confirm they have these policies in place and are responsible for implementing them.
- 4.7 Another improvement would be the ability to accept bookings by credit / debit cards. Sending and chasing invoices is very time-consuming
- 4.8 Cllr Wadsworth had concerns about fairness, re some organisations being accessed as free where others might have to pay. He wanted to make sure that the process was fair and to stop any particular groups monopolising usage.
- 4.9 Cllr Khan asked about the ALMO community centres / buildings returning to the council. He asked whether these venues would have a different pricing policy. Martin explained that the ALMO buildings would be addressed as part of the on-going city-wide asset review.
- 4.10 Cllr P Gruen said central guidance was needed on the pricing policy and that transparency was also important. He felt that some groups

with free usage of community centres did not fully appreciate that they were receiving a council subsidy.

4.11 Cllr Wadsworth suggested arranging a separate meeting to discuss the new pricing and lettings policy. **Martin Dean**

4.12 There was also a suggestion to improve current IT arrangements to improve the booking process. E.g. community centre caretakers do not have IT access. Martin will investigate developing this area of work and report back to a future meeting. **Martin Dean**

5.0 Grants to Third Sector - opportunities to devolve

5.1 The following draft report was available at the meeting: 'Grants to the third sector' (13 February 2014).

5.2 Martin explained that the purpose of the report was to consider which external grants could be considered, determined or evaluated at Area Committee level.

5.3 The amount the Council paid to third sector organisations in 2012/13 was £109 million. £8.9 million of this was grant funded. Presently, only £1 million funding is determined at a local Area Committee or ward level.

5.4 Cllr Khan noted that the report had gone to Scrutiny. He said it would be useful if more information was available to members about what grants had been administered to combat possible duplication. Martin and Rory noted that match-funding is often required for funding applications.

5.5 Martin said the next step is to work on a proposal where funds are more aligned to local areas.

5.6 Cllr P Gruen suggested greenspace funding could be delegated to local areas and said more could be done to improve cross-ward funding. Martin will investigate developing this area of work and report back to a future meeting. **Martin Dean**

6.0 Community Committees update and naming issues

6.1 Kathy explained that good progress had been made, re looking at the governance of the engagement plan. She added that work is being done to look at the city centre in relation to Area Committee structure.

6.2 A workshop is being planned and some wording has been drafted to go to the Area Committees for consultation. Also, options for naming will be in the Area Leaders Update Report.

6.3 James added that a final decision will be made by Exec Board report in May 2014.

- 6.4 The consensus is that, in absence of any preferable ideas, the term 'community committee' would probably be used.

7.0 Community Committee Engagement Plan

- 7.1 Copies of the 'Community Committee engagement plan dates' was available at the meeting.
- 7.2 Sally explained that there would be four members' workshops in March and that an agenda and dates will be sent to members. **Sally Wimsett**
- 7.3 Sally added that she is completing a presentation for the political groups and that DMT meetings would take place at the end of March 2014.
- 7.4 Cllr Wilkinson mentioned that full council was taking place on 26 March 2014 when the workshop is also due to take place. Cllr P Gruen suggested that the workshop does not run beyond 12pm. Members only need to attend one of the sessions.
- 7.5 James clarified that the Community Committees will be able to have more than the minimum recommendation of four meetings per year.
- 7.6 Cllr P Gruen asked for a checklist for the next meeting of what has been agreed to date. **Sally Wimsett**
- 7.7 There was a discussion about the job description for the Area Leads being too onerous, particularly in light of it being an unpaid, volunteer role.
- 7.8 Cllr P Gruen mentioned the promises that a team would be made available via Ken Morton to lead on Youth.
- 7.9 James suggested implementing the process of evaluating and reporting back on what had been achieved during the previous year.

8.0 Community Led Local Development (CLLD)

- 8.1 Copies of 'Community Led Local Development – CLLD' were available at the meeting.
- 8.2 Martin explained that is CLLD is a European Structural and Investment Funds programme (2014-2020) designed to enable local communities to address social inclusion.
- 8.3 CLLD is developed and delivered through a Local Action Group: a partnership grouping which must include public, private and third sector representation. These Local Action Groups will be invited to submit Expressions of Interest for consideration by June 2014; successful EOIs will be developed into local development strategies between September 2014 and March 2015. The CLLD programme in Leeds is being co-ordinated by Voluntary Action Leeds, supported by a group of Third Sector agencies (BARCA, Health for All, and Gipsil) and local authority officers.

8.4 If successful, bids should receive c. £1million of funding. The proposed areas are: Inner East (Gipton & Harehills, Seacroft & Killingbeck, Burmantofts & Richmond Hill); Inner West (Armley, Bramley & Stanningley); Inner South (City & Hunslet, Beeston, Holbeck, Middleton Park).

9.0 Any Other Business

9.1 James, Cllr P Gruen and the Area Chairs had a separate discussion.

10.0 Date of Next Meeting

10.1 Friday 2 May 2014, 10am to 12pm, Committee Room 4, Civic Hall.
This is the last scheduled meeting.

Children and Young People's activities 2014/15: Summary of recommended applications for the Youth Activities Fund											APPENDIX 2				
Organisation	Project	Project summary	Type of activity	Outputs	Project Start Date	Project End Date	Overall Cost	YAF applied for	B&H	C&H	MP				
The works Skatepark	Sunshine Indoors	The project is based around non traditional sports, offering activities that develop self confidence, self motivation, self esteem and strengthens the core muscle group. Throughout the project we collect a group of young people, one night a week for involvement in a variety of activities at The Skatepark, Hunslet. Evening meal provided for young people involved. Note: the schools the project will work with to be determined.	Sports	3 hr sessions x 8 weeks x 15 people (total of 120 attendances) 8-10 yrs = 30 11-12 yrs =30 13-15 yrs =30 16-17 yrs = 30	03/11/14	10/01/15	3,375.80	2,380.00	793.00	793.00	794.00				
51st Leeds Rainbows and Brownies	Curly Hill Residential	This is a residential at Curly Hill Scout Centre Ilkley for 28 girl guides registered with the girl guides association. The residential event lasts 4 days and 3 nights and provides a variety of events and activities including art, craft making, drama and dance, sporting activities including swimming, games and outdoor activities, play, nature walks, cooking, keeping a diary, making friendships, setting tables and how to keep your living area clean and tidy, camp fires, outdoor cooking and singing.	Creative arts/other Residential	4 day event x 28 young people 8-10 yrs =20 11-12 yrs =5 13-15 yrs =3 16-17 yrs=0	14/02/15	17/02/15	1,200.00	900.00		450.00	450.00				
Leeds Play Network	Creative Play	The project is to run 15 sessions of 2 hours each session (three sessions a week) during the summer holidays, providing activities including candle and badge making, junk modelling, plaster crafts, painting, knitting and needle crafts. Nominal charge of £2.50 for the sessions.	Creative Arts	15 sessions x 2.5 hours per session (180 attendances) 8-10 yrs = 45 11-12 yrs = 45 13-15 yrs = 45 16-17 yrs = 45	24/07/14	29/08/14	5,361.60	2,680.80		2,680.80					
Leeds City Council	Middleton Park Family Sports Day	Family sports day offering taster sessions for a variety of sports with the aim of encouraging young people to join sports clubs/groups.	Sports	1 day x 700 young people 8-10 yrs = 200 11-12 yrs = 200 13-15 yrs = 200 16-17 yrs = 100	21st June 2014	21st June 2014	1,300.00	1,000.00			1,000.00				
HAMARA	HAMARA Youth Zone	This is a 12 week out of school and during school holiday programme with a range of activities including: Graffiti, Breakdance/street dance, DeeJay taster, Canoeing, Climbing wall, Swimming, Arts & Crafts Fair, Cooking Competition 'Beeston Bake Off' Ten Pin Bowling, Mountain Biking/, Hair & Beauty , Tennis (Lawn Tennis Association)	Sports/ Creative arts/other	12 programmes x 2hr sessions x 12-15 young person per session 8-10 yrs = 6 11-12 yrs =8 13-15 yrs =4	To be agreed	To be agreed	1,750.00	1,750.00		1,750.00					
Leeds Academy of American Football	South Leeds American Football Project	The Leeds Academy of American Football in running American Football sessions for young people aged 7-15 in Hunslet. The sessions will be run at the Hunslet Club. (to be confirmed) The sessions will give participants the opportunities to learn the basics of the sport, to play small-sided games and score touchdowns! Another aim of the sessions will be to develop participant's communication, team work and leadership skills through encouraging players to get together to design 'plays' and tactics; this is a unique element of American Football and has been well received by PE teachers and parents. Note: currently shown as City & Hunslet Ward only. seeking clarification if it covers other areas.	Sports	11 weeks x 12 - 20 young people 8-10 yrs = 10 11-12 yrs = 10 13-15 yrs = 10 16-17 yrs = 0	To be agreed	To be agreed	1,743.27	1,389.95		1,389.95					
LCC Out of Schools Team- Breeze Team.	Mini Breeze Event	The events comprise of a smaller range of the Breeze inflatables (to suit the size of flat land available in smaller parks), a Breeze Techno Truck, and a range of arts workshops and sports sessions. Mini Breeze is an opportunity for statutory and voluntary agencies in the area to disseminate information on their services and activity programmes, making young people aware of the menu of opportunities open to them in their own neighbourhood. These event will also be used as a vehicle to carry out a consultation with children and young people The Breeze programme offers exciting new ways to engage with young people by taking provision directly to where they live and spend time	Sports/other	400-1000 young people	August	August	11,250.00	11,250.00	3,750.00	3,750.00	3,750.00				
								Available Funding	51,564.14	15,688.25	14,769.24	21,106.65			
								Total projects applied for	21,350.75	4,543.00	10,813.75	5,994.00			
								Balance	30,213.39	11,145.25	3,955.49	15,112.65			
								Inner South	B&H	C&H	MP				

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Female Genital Mutilation – a briefing in response to question asked at Inner South Area Committee on Wednesday 19th March 2014.

Extracted from minutes of ISAC on 19th March 2014:

At the invitation of the Chair a member of the public raised the issue of female genital mutilation which affects some communities in the Inner South area. Members agreed this was an important issue and would consider the best way to approach it.

This paper provides a brief summary of the current position in Leeds and links to other resources.

Lead officers from Citizens and Communities have provided the following responses:

Female Genital Mutilation (FGM) has been raised as an issue in the report that is going to the Corporate Leadership Team of Leeds City Council in May. It forms part of the cross council approach to migration, and has been identified as an issue that needs better co-ordination.

Through the Migration Partnership census data has been provided to some third sector organisations making funding bids these include:

- The People who Help People Foundation have applied for Home Office funding to train front line professionals in understanding FGM, prevention and support and they will be working with BHI to have a regional conference for front line professionals in the Autumn.
- NHS - there has been some work by the specialist midwives in St James' and LGI to work with women who have been mutilated – as this often results in needing a caesarean. They have appointed a liaison worker now, who is also working on prevention so that the families they come into contact with are not passing it on a generation.
- Refugee Council has/had a health befriender network who was working with target communities to prevent FGM

There is a domestic violence scrutiny inquiry that has formally included FGM within it. Recent meetings of this group have discussed the work that is taking place to recognise and address FGM (both in the council and outside it) but there is more to be done. The final report will be considered and signed off at the scrutiny meeting in June.

The cross council safeguarding group will also receive a briefing in May in order to explore how we can work together on this issue.



FGM (Female Genital Mutilation)

What is Female Genital Mutilation (FGM)

'Female genital mutilation (FGM) constitutes all procedures which involve partial or total removal of the external female genitalia or injury to the female genital organs whether for cultural or any other non-therapeutic reasons.' (ACCM Sheffield)

World Health Organisation (WHO) estimates that between **100 and 132 million girls and women** have been subjected to FGM.

Each year, a further **2 million girls** are estimated to be at risk of the practice.

6,000 girls/women undergo the procedure every day

66,000 women aged between 15 and 49 have been subjected to FGM in England and Wales

33,000 girls under 15 are at risk (FORWARD and City of University- Oct 2007)

10% of women who have had FGM die from short-term effects (urinary infections , childbirth complications)

25% die from recurrent problems (haemorrhaging) and shock.

FGM doubles the chance of women dying in childbirth.

Most of them live in African countries, a few in the Middle East and Asian countries, and increasingly in Europe, Australia, New Zealand, and United States of America and Canada.

Depending on the degree of mutilation, FGM can have number of short term health implications: severe pain and shock; infection; urine retention; injury to adjacent tissues; immediate fatal haemorrhaging and even death. Long term health implication can entail: extensive damage of the external reproductive system; uterus, vaginal and pelvic infections; complications in pregnancy and birth; psychological damage; sexual dysfunction; difficulties in menstruation.

FGM is predominantly performed on girls aged between 3 and 13 years although there are cases where this can happen even younger or is performed on girls over the age of 13 years. FGM is normally arranged by the girl's mother or grandmother and is usually undertaken by either a traditional birth attendant, midwife or professional excisor. FGM is often performed using unhygienic instruments and with no pain relief.

This is a traditional practice, which is cultural and not religious, as some would have you believe. This practice gives social acceptance especially for marriage; family honour; enhancing fertility; a sense of belonging to a group and conversely the fear of social exclusion and religion in the mistaken belief that it is acceptable.

In some societies uncircumcised girls are considered dirty and circumcised girls are pure. It is an attempt to preserve a woman's virginity and chastity, to suppress her sexuality and sexual activity. Uncircumcised girls are often seen as unfit for marriage. In some refugee communities it is feared that if FGM is not performed this can lead to ostracism if they are repatriated and thus will never be a part of the community.

Current Responses

The Foundation for Women's Health Research and Development (FORWARD), the London Central Mosque Trust and the Islamic Cultural Centre (ICC) welcome the break through announcements by top Muslim clerics to dissociate Islam from Female Genital Mutilation (FORWARD Feb 2007).

FGM is illegal in the UK under the new Female Genital Mutilation Act 2003 and under the Children Acts 1989 and 2004. These laws exist to protect women and children in the UK. Parents can be prosecuted on return to UK if FGM is carried out on a child whilst out of the country.

Good Practice

- To understand that FGM is a tool of abuse.
- Be more aware of the complex reasons why FGM occurs but clear about the fact that it constitutes abuse.
- Prevention requires sensitive community education and intervention. Well-informed and trained interpreters are essential.
- Contact a specialist organisation that has been dealing with FGM if unsure about dealing with any cases.
- Be sensitive in your use of language as some words can be culturally offensive. Do not judge or make assumptions about women's experience of FGM.

Websites:

www.accmsheffield.org

www.forwarduk.org.uk

www.afruca.org

Ending violence against women and girls: updated action plan for 2014 

The Home Office has published an updated action plan for ending violence against women and girls. The plan sets out the government's achievements to date and outlines where activities will be focussed over the coming year in response to emerging challenges, including supporting schools to do work on sexual consent, sexual violence and safeguarding and continuing to tackle issues around female genital mutilation (FGM).

[>Home Office - 2014 action plan announcement](#) 

[>Action Plan 2014](#) 



Anj Handa, Director, People Help People Ltd

Extract from report: Feedback from 'Untold Stories' conference, Leeds BME Women's Forum. 12 March, 2014.

EQUALITY NOW: FGM

The aim of this workshop was to raise awareness in Leeds of the issues arising to individuals and service providers across Leeds. The objective was to focus on the challenges and barriers of individuals and services; individuals who have experienced FGM and seek support, and services providing support.

Why does FGM happen?

Female genital mutilation is done for a range of reasons, mostly cultural, on girls in various parts of Africa and the Middle East; however, this has spread to other countries such as Malaysia and Indonesia due to migration.

FGM is defined by the WHO as "all procedures that involve partial or total removal of the external female genitalia, or other injury to the female genital organs for non-medical reasons". It is recognised as a violation of the human rights of women and girls. FGM reflects deep-rooted inequality between the genders, and constitutes an extreme form of abuse against girls, and, less frequently, women.

Workshop discussions

The discussions by different services and victims highlighted their understanding of FGM within those communities and how difficult this issue is to deal with as it is culturally embedded.

There were two main focuses - raising awareness and the lack of resources.

Awareness:

- If the elderly of the community who perform the procedures were more aware, they may have a different approach
- It is important to give both a health and legal perspective to practicing communities
- If FGM was part of all safeguarding policies, it could help services to follow a consistent approach
- Working with survivors of FGM would support services and communities to understand the needs

Resources:

- Professionals are unclear of support pathways. There is no formal referral mechanism at present and so it is unclear where to move women on to when they do actually seek support
- There is a form of institutional collusion that is not present with other forms of child abuse

Overall, services seek support in training and believe that it is paramount that this takes place in schools and health services and other publicly-funded institutions in order to protect young girls from being subjected to FGM.

There needs to be a city approach to invest in and strengthen existing services, such as City of Sanctuary, Welcome to Leeds and the Migrant Access Partnershipcity. Michael Gove MP, Education Secretary recently agreed to write to all primary and secondary schools to highlight this issue and enforce their duty to protect school girls.

The Cluster approach offers a good mechanism in which to cascade messages, but unfortunately schools themselves do not always put aside safe areas where children feel free to share confidential information with Cluster team staff. This message can be strengthened by the support of the Council and NHS to ensure this is actioned in Leeds.



Anj Handa, Director, People Help People Ltd

Individuals

Individuals shared their experiences of deep-seated psychological issues, stemming sometimes from the procedure itself, or in later years following puberty and/or childbirth. Many reside in the most deprived areas of our city and private counselling is out of their reach. NHS talking therapies are often too short to make an impact on their multiple, complex mental health issues.

Raising awareness of what the procedure involves with men was considered to be important in the bid to end the practice within communities.

Society need to place greater value on women and their bodies. Women's voices need to be heard and they should be encouraged and supported with self-esteem issues to share their stories. They felt that the more people talk about FGM, the better. The ripple effect of people talking to their networks can be significant, as we have seen with recent petitions lobbying for action on FGM. The positive effects will be twofold:

- greater awareness within society
- breaking down of stigma within practicing communities

Women frequently feel judged. They are victims too and need to be spoken to with sensitivity and respect. Befrienders are a huge source of support for women. Often, they feel isolated and the trust that they build up means that they feel able to talk and open up. These relationships can help the risk of FGM to be detected early on. Funding has been massively reduced but this is one of the key priority areas.

Services

Service providers need funding that fit for purpose. Often, FGM has to be shoehorned into general women's services. Children must be in a different room while FGM is being discussed and crèche facilities and private spaces are needed.

There must be more efficient signposting to support organisations. Women usually have multiple, complex Mental Health issues, so treatment is not cheap. Talking therapies are a quick fix and more intensive, longer-term psychological treatment is often required. While they are waiting for treatment, they may suffer a relapse. Also, there is nowhere to move women on to once they're as resilient as they can be.

Training on a rolling programmes scheme for newly appointed teachers, midwives and other professionals is required, so that they can recognise what is taking place at source. Some teachers have said that it is impossible to detect everyone, but school nurses can help.

There was recognition that Social Services are burdened but the lack of joined-up approach across the UK is putting children at risk. For example, an individual told us that when doctors in a London hospital discovered she'd had FGM, they took her child away. She was then asked whether FGM would be performed on her daughter. When she said no, that this was the reason she'd fled her home country, this information was taken at face value and her child was returned to her. Several days later she was dispersed to Leeds and was not checked up on by Social Services after this point. She strongly feels that others may lie and that more rigorous checking is vital.

GP surgeries are often the first place where ladies who have undergone FGM will present. Practice health champions in three Leeds surgeries, soon to be extended to a further five, have been working closely with GPs. Training on FGM for them and other health educators would be useful. Good practice includes individuals who have been subjected to FGM talking about what is involved and how it has affected them to student midwives and nurses.

Leeds City Council now has responsibility for public health. A mapping exercise on how FGM is being addressed in Leeds would help to identify gaps and potentially facilitate collaboration.

Leeds Financial Fitness Project – June 2014 Update

Community courses

- To date, 1,314 South East Leeds residents have engaged with the Financial Fitness Leeds project, taking part in a range of events, pop-up workshops, carousels and full courses.
- **1,427 hours of community engagement have been achieved by the project so far.**
- Out of 17 full five week courses to be delivered over the course of the year, 20 courses have already started engaging 285 participants in more than 1,193 hours of learning.
- For 15% of our learners in Leeds the Financial Fitness course is the first experience of any kind of education since leaving school.

Sessions to date have been delivered at the following community venues:

City & Holbeck Children's Centre	Inner South
Cottingley Children's Centre	Inner South
ASHA Project	Inner South
Community Links Financial Inclusion event	Inner South
Middleton Library	Inner South
Hunslet Children's Centre	Inner South
Two Willows Children's Centre	Inner South
BITMO	Inner South
Tunstall Road Community Men's Group	Inner South
South Leeds Community Radio	Inner South
IGEN	Inner South
Greenmount Primary School	Inner South
St Matthews Community Centre	Inner South
Specialist Autism Services	Inner South
Community Alternatives Team	Inner South
Holbeck Elderly Aid	Inner South
Sharpe Lane Community Centre	Inner South
Middleton Primary	Inner South
Community Alternatives at The Vale (Hunslet)	Inner South
Church of Nazarene, Hunslet	Inner South

South Leeds Community Radio / Tenants Hall	Inner South
BITMO	Inner South
Kippax Children's Centre	Outer East
Garforth Library	Outer East
Rose Lund Children's Centre	Outer South
Rothwell Library	Outer South
Ardsley and Tingley Library	Outer South
John O'Gaunts Community Centre	Outer South
Morley Library	Outer South
Thorpe Community Centre	Outer South
Kippax Children's Centre	Outer East
Garforth Library	Outer East
Seacroft Library	Outer East
Crossgates Library	Outer East
Meadowfield Children's Centre	Outer East
Garforth Academy	Outer East

Financial Fitness workshops, combining interactive resources with hands on, practical information for residents, are based around a flexible approach to informally educating local residents in a trusted local setting, giving them the skills they need to better protect themselves as well as support and advise their neighbours and relatives. Whilst developing key life skills in a community setting, residents are encouraged to interact socially, enhancing cohesion and ultimately reducing feelings of isolation while developing transferable skills which can be utilised when looking for work, ultimately improving the quality of life within the local neighbourhood.

Courses have positioned themselves as an initial introduction to engaging with support available for residents, who are reluctant to access provision such as back to work schemes and job clubs. Our pilot project taught us that encouraging learners to engage with the Financial Fitness course provides an initial "hook" for engagement, leading to confidence building over five weeks and eventual progression on to working with other agencies in the locality, such as JCP advisors, back to work clubs and the Citizens Advice Bureau. Officers from the JCP Social Justice team have attended sessions to talk to learners about progression routes available and CAB workers have been invited to meet with residents during Welfare Reform workshops, to book one on one income maximisation appointments where appropriate.

Workshops have been scheduled for future delivery at the following community hubs:

South Leeds Community Radio	Inner South
BITMO	Inner South
Lofthouse Children's Centre	Outer South
Sevenhills Children's Centre	Outer South
Gildersome Children's Centre	Outer South
Morley South Children's Centre	Outer South
Morley Library	Outer South
Oulton Institute	Outer East

Front line staff training

As part of the Financial Fitness Leeds project, West Yorkshire Trading Standards (WYTS) education team has developed a pioneering front line training package designed to enable and empower colleagues across the district to support client groups in money management, budgeting and other related issues, within the backdrop of the impending welfare reforms. An overview of the welfare reforms and catch up on the latest developments has proved invaluable in allowing front line workers to share their own experiences and seek the answers to some of the commonly asked questions, busting myths and clarifying misconceptions. Being on the front line, staff members have a unique role and relationship with members of the public and are often best placed to give initial support, spot clients in need and signpost to relevant agencies for support. Intervening early can make the difference between a brief struggle and an unmanageable spiralling debt.

Front line worker briefings have been delivered at 5 community hubs, engaging with 61 members of staff working in the inner South wedge of the city, including housing officers, Council staff and those from voluntary and community organisations. Community courses have been promoted via front line staff who have links with community groups and hard to reach local residents.

Staff briefing Inner South	Beeston Community Village Centre
Staff briefing Inner South	Navigation House – AVH
Staff briefing Inner South	Middleton Health Centre
Staff briefing Outer South	Dewsbury Road One Stop Centre
Staff briefing Outer South	Osmanthorpe One Stop Centre
Staff briefing Outer East	Blackburn Hall

Output against targets:

Area	Target courses	Actual to date	Projected total
Community Courses	19	20	24
Inner South	12	12	14
Outer South	4	4	8
Outer East	3	4	5
Front Line Worker	6	5	6
Inner South	3	3	
Outer South	2	1	2
Outer East	1	1	1

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City and Hunslet Neighbourhood Improvement Board Progress Summary 2013/14

Background

The Neighbourhood Improvement Board (NIB) structure was put in place to bring together leaders to drive change and improvement in defined areas in Leeds so that areas became increasingly attractive and popular places to live. The boards provide effective governance and leadership arrangements that are responsive to the needs and aspirations of local communities, providing for better, more responsive and personalised services to residents. In January 2012 the Beeston, Holbeck & Hunslet NIB was established to cover the Wards of Beeston and Holbeck and City and Hunslet. The board operated with mixed success and following a review with Members and the Area Leader it was proposed to explore the creation of separate boards for each Ward.

City and Hunslet Neighbourhood Improvement Board

In August and November 2013, two workshop events took place with good representation from organisations across all services to identify and agree a set of priorities for the ward. The first event held in August identified a list of key issues; the second event held in November identified a number of work streams and potential projects which would address some of these issues.

Wellbeing Revenue Funding

At its November meeting, Inner South Area Committee approved an allocation of £30,000 Wellbeing revenue funding to support emerging priorities from the action plan.

Current Position

Since the November meeting the following projects have been progressed

Progress to date

a) Dewsbury Road Town and District Centre 2. (Lead – Tom O’Donovan)

- Up to 200k approved to improve part of Dewsbury Road.
- Consultation and engagement work has been undertaken with Members, Traders, Public, local business, the wider community and at three primary schools. Ward Members approved £3,699 Area Committee Wellbeing Funding for Groundwork to lead on schools engagement.
- Results of consultation are being gathered together, these will be shared with Members and stakeholders and will inform the detailed designs for the improvements.
- Capital works likely to be delivered over the next 12months.
- Work is underway to establish a Town Team /traders groups with local traders to sustain the momentum that T&DC2 has instigated.

- b) Improvement works on The Harlechs and Bude Road. (Lead - Tom Smith)
- Community engagement work and visual audit identified Harlechs and Bude Road as two areas to target.
 - Proposal developed to redesign bin yard on Harelch Crescent to discourage fly tipping and make it easier to clear. Ward Members approved £5,712 Area Committee Wellbeing Funding.
 - Joint Action: Love Beeston Clean Beeston, Leeds Federated Housing, Environmental Locality team and Groundwork Leeds delivered clean-up day in February.
- c) Environmental Small Grants scheme (Lead - Tom Smith)
- Ward Members approved £2,500 Area Committee Wellbeing Funding to support small scale local environmental improvements. Scheme will be administered by the South East Locality Team.
 - The funding will encourage practical involvement from local residents and will be launched in June 2014.
- d) Replace the lost bin on junction of Lodge Lane and Beeston Road. Ward Members approved £300 Area Committee Wellbeing Funding.
- e) Support for NEETs
- Hamara Bridge 2 Success project – Ward Members approved £12,080 Area Committee Wellbeing Funding. Project will provide intensive support to 13-19 year olds that are NEET or at risk of becoming NEET. The project includes IAG, accredited training and volunteering / placement opportunities. (Lead - Farzana Jabar, Hamara)
 - Connexions drop in now established at Hillside. (IGEN)
 - Support for NEETS delivered at Old Cockburn Sports Hall at weekly Senior Youth Group (Lead Adrian Lee)
 - Hunslet Club in partnership with Youth Service run weekly sessions offering information, advice and guidance to NEETs.(Lead Adrian Lee)
 - Hunslet Club have delivered vocational training courses for pre NEET young people (Bricklaying, Mechanics, Hair and Beauty and Catering) 54 young people so far have completed B-Tec courses.
- f) Improvement works around Hemmingway Garth (Lead - Mark Wheelwright)
- Housing Leeds and Groundwork delivered a series of community engagement events to consult on physical improvements to the Hemmingways.
 - Phase one of the capital works is underway (fencing and improvements to the 4 low rise blocks).
 - Phase two of the capital works will focus on the public realm. A funding strategy is being developed to deliver the next phase of improvements over the next 12 months.
- g) Youth Activities Fund Delegation to Area Committee – Engagement with Children and Young People: Young person’s Youth panel established to influence youth activities fund (Ian D. Jones/Adrian Lee)

- Young people recruited onto panel – directly influencing funding allocation for youth activities in City and Hunslet Ward.
- h) Leeds City Council Asset Review – delivered engagement with Third Sector Leeds, Third Sector Goes Local, Aspire to Succeed and LCC around specific assets in the area.

Other Issues

There were a number of issues raised last year that require further work.

- Develop improved ways of promoting services and information to local community. I.e. Use of social media, local networks, publications and individual organisation's communication strategies
- Further research required into need for additional work club at Baptist Church/ employment support in the ward. Currently have Job shop service at Dewsbury Road One Stop and Hunslet Library.
- Continue to develop partnership working arrangements and support community engagement with SC4L / Keepmoat. Construction of new homes within the ward will continue over the next two years. Keepmoat will maintain these properties and surrounding grounds for the next 20 years.
- Improvements to environment around Penny Hill shopping centre- need to establish what improvements are needed and engage partners in driving forward.
- Further develop services to combat social isolation and loneliness. Some good work is being delivered within the ward. How can this be improved to reach people that remain isolated?

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Inner South Area Committee

Belle Isle & Middleton Neighbourhood Improvement Board

Meeting held 29th April 2014
BITMO GATE, Belle Isle

Attendance: Cllr Paul Truswell (Chair), Cllr Judith Blake, Martin Hackett (LCC – SE Area Support Team), Neil Diamond (Housing Leeds), Tom Smith (SE LT), Ian Kenning (LCC), Toshal Bhatia (HFA), Adrian Lee (LCC YS), Alice Greenwood (Middleton CC), Shaid Mahmood (LCC), Bash Uppal (LCC), Light Addaquay(LCC – SE Area Support Team), Insp Chris Bowen (WYP), Thuja Phillips (Housing Leeds), Isobel Quinn(Multiple Choice), Sue Holdsworth (JCPlus), Chris McLoughlin (Customer Services), Kerry Courtney (Regional Policy Team), John Baron (HFA), Chris Simpson (BITMO), Susan Murray (Head of Face Contact), Liz Lawrence (E&S), Rev Andy Myers (CoE)

Item	Description	Action
1.0	Apologies	
1.1	Cllr Kim Groves, Joanne Hainsworth, Gerry Shevlin, Yvette Hammill, Amy Tolliday, Denise Kempton, Graeme Ashton, Pat McGeever, Mick Ward, Catherine Nelson.	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous board meeting held on 21 st January 2014 were agreed as an accurate record.	
2.2	<u>Matters Arising</u> <ul style="list-style-type: none"> Skate Park bid to Grantscape was unsuccessful. Looking at new funding opportunities. 	
3.0	Action Plan – Martin Hackett	
3.1	Action: MH/LA to circulate current action plan to all NIB members. Action: NIB Members are asked to review the plan and in particular their respective sections and action the following: <ul style="list-style-type: none"> check your sections are accurate and if not please advise if there are new objectives for your service in the Belle Isle & Middleton neighbourhoods please provide details provide details on milestones/outputs etc. in relation to your particular actions update the RAG status for your action(s) 	MH/LA ALL
40	Priority theme – Communities & Neighbourhoods	
4.1	Environmental Services in Middleton Park Ward – Tom Smith	

4.1.1	TS from Environmental Services presented details on the service provided, including: <ul style="list-style-type: none"> • Delegated services to Area Committee • Current priorities in the Ward • The future of the service 	
4.1.2	Going forward we will see: <ul style="list-style-type: none"> • Housing Leeds environmental team merger • Zonal working • Multi skilled teams • SLA & NIB Priorities 	
4.1.3	<u>Issues raised and actions agreed:</u> <ul style="list-style-type: none"> • Contact details for Environmental Services Team to be distributed • Issues raised about alternative weekly bin collections – education was emphasised as other parts of the city had not had the problems that are being experienced in Middleton • Childrens Centre staff will help with the educational message around litter and the environment 	TS AG
4.2	Georges Centre (Community Hub for South Leeds) – Susan Murray	
4.2.1	SM explained the concept of community hubs. They are the next stage forward in One Stop Centres where a diverse range of services both co-locate and deliver services	
4.2.2	St Georges now has WYP operating from the hub as well as a job shop, credit union and library that opens full time hours.	
4.2.3	Action – partners to provide thoughts on what services they would like to see delivered from the hub that will improve the facility for the benefit of residents.	ALL
4.3	South East Debt Forum Progress– Ian Kenning	
4.3.1	IK reported on the actions of the debt forum. The Forum has agreed to encourage the reporting of illegal lenders and warned lenders about prosecution.	
4.3.2	An Advice Service mapping exercise in South Leeds has been carried out and this is now on the South Leeds Forum website.	
4.3.3	Action – all NIB Members to be added to the Debt Forum mail out list.	IK
4.4	Neighbourhood Policing in Middleton Park – Insp Chris Bowen	
4.4.1	Insp CB reported the following: <ul style="list-style-type: none"> • NPT’s are now aligned to Area Committee boundaries. • Some officers will work from St Georges Centre. • Burglary down 50% last year • Stressed the need to identify local priorities so resources can be used adequately 	
4.4.2	Domestic violence was raised as an issue of particular concern. Major	

4.4.3	<p>sporting events often see a rise in domestic violence and the World Cup this summer is a concern. PCSO's have a lot of information that is given to them about DV and this helps to speed up intervention.</p> <p>Agreement that liaison with Housing continues to improve which avoids issue such as communal doors being forced when raids happen.</p>	
5.0	Priority Theme – Employment & Skills	
5.1	European Social Fund (Community Led Local Development) – Kerry Courtney/Toshal Bhatia	
5.1.1	<p>KC provided an update on the CLLD programme. She explained CLLD is a model of community development, designed specifically to enable local communities to address social inclusion and thematic based approaches to key issues in local communities. Funding is available through the European Structural and Investment Funds programme for 2014-2020</p>	
5.1.2	<p>Its use is predicated on supporting new ways of tackling disadvantage in specific geographical areas, and it must align with criteria for European funds – for example: job creation, support for small and micro enterprises, and employment readiness.</p>	
5.1.3	<p>CLLD is developed and delivered through a Local Action Group, a partnership grouping which must include public, private and third sector representation, which will ultimately make the decisions about activity to be funded.</p>	
5.1.4	<p>Local Action Groups will be invited to submit Expressions of Interest for consideration by June 2014; with successful EOIs being developed into local development strategies between September 2014 and March 2015. Assuming approval of the strategies by government, the earliest that funding will be available for spend will be mid-2015, and spend can be profiled between 2015 and 2023.</p>	
5.1.5	<p>The CLLD programme in Leeds is being co-ordinated by Voluntary Action Leeds, supported by a group of Third Sector agencies (BARCA, Health for All, and Gipsil) and local authority officers.</p>	
5.1.6	<p>If all are successful in the development of their strategy, each will receive, subject to the availability of match funding and meeting spend conditions, around £1million of European funding. The proposed areas which were the largest areas which could meet the criteria set, and are based on need are:</p> <ul style="list-style-type: none"> • Inner South (City & Hunslet, Beeston, Holbeck, Middleton Park) • Inner East (Gipton & Harehills, Seacroft & Killingbeck, Burmantofts & Richmond Hill) • Inner West (Armley, Bramley & Stanningley) 	
5.1.7	<p>An event was held on Thursday 13th March 2014 at Tenants Hall Enterprise Centre, to inform local people, organisations and businesses about CLLD, attract financial support and to explore what outcomes might be delivered that meet local needs.</p>	

5.1.8	Action: all NIB Members to be added to the CLLD mail out list and included in the wider programme.	SC/LD
6.0	Priority Theme – Health & Well Being	
6.1	Multiple Choice Recovery - Isobel Quinn	
6.1.1	<p>IQ from Multiple Choice Recovery Centre presented details on the service provided, including:</p> <ul style="list-style-type: none"> • Open Access Sessions • Recovery Programme • Access to Residential Rehab (inc Detox) • Aftercare Services in partnership with community links • Peer Mentoring Programme • Accredited Learning Course • Adult Community Learning Provison • The Recovery Space 	All
6.1.2	The Service is based in the City Centre at Marquis House, 33 Eastgate, Leeds, LS2 7RD (next to the East Gate Job Centre). As part of their Open Access System, individuals no longer need to be formally referred by a service /professional and can now self-refer either by telephone on in person.	
6.1.3	<p>Action: The most practical ways in which partners of Belle Isle and Middleton NIB can assist Multiple Choice in continuing to support those affected by substance misuse, would be through:</p> <ul style="list-style-type: none"> • Circulation of promotional literature to professionals and services coming into contact with individuals who may benefit from our support • Identification of potential service users by front line staff and subsequent signposting to our centre • Identification/notification of suitable meetings/events/forums that the Recovery Engagement Practitioner could attend to further promote Multiple Choice • Allocation of SPOC (link worker) who could notify the Recovery Engagement Practitioner about the above opportunities 	
6.2	Report on first meeting of Health & Well Being steering group – Bash Uppal/Cllr Truswell	
6.2.1	A discussion paper was distributed with meeting papers: 'Middleton and Belle Isle – Health and Wellbeing Challenges –Discussion document.'	
6.2.2	<p>BU highlighted current planned programmes addressing key local challenges:</p> <ul style="list-style-type: none"> • Smoking, Obesity • Improved referral pathways between providers in inner south area • Awareness raising and capacity building through the following activities: <ul style="list-style-type: none"> Health is everyone's business Increasing take up of NHS health check 	

6.2.3	<p>Increasing take up of Leeds Let's Get Active and Bodyline scheme</p> <p>Change4life key messages</p> <p>'watch it together' pilot</p> <p>Supplementary Policy to restrict takeaways near schools</p> <p>Good Food Initiative</p> <p>Work with schools</p> <p>Alcohol harm reduction</p> <p>VCFS funded healthy lifestyle programmes by locally based organisations</p> <p>Issues raised include:</p> <ul style="list-style-type: none"> • How can partners work closely to identify key actions that can be jointly delivered? • More linkage with what other services are doing. Extensive work is happening but partners are not communicating well with each other. • There is opportunity to utilise MARS effectively • Collectively work together to engage schools effectively. 	
7.0	Any Other Business	
7.1	Liz Lawrence asked that Partners circulate and promote the 'Head Start' leaflet promoting structured work experience programme which gives 18-24 year job seekers some vital work experience.	All
8.0	Date of Next Meeting	
8.1	TBA	

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Report author: Rachel Brighton
Tel: 2478409

Report of: The Director of City Development

Report to: South (Inner) Area Committee

Date: Wednesday 4th June 2014

Subject: Leeds Let's Get Active

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Beeston & Holbeck, City & Hunslet, Middleton Park		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

This report and accompanying appendices presents to Area Committee a detailed picture of work being undertaken to successfully deliver the Leeds Let's Get Active Initiative along with current progress against targets.

Recommendations

Area Committee is asked to:

- a) to note the update and progress made in the development and delivery of Leeds Let's Get Active in relation to Sport England targets
- b) consider and propose future ways of engaging with the LLGA team and in particular the area based Active Lifestyle Officers in the planning and delivery of the community offer
- c) share expertise and engage around the broader aspects of supporting inactive people to become active in their communities.

1 Purpose of this report

- 1.1 The report aims to update Area Committees on the development, implementation and progress of LLGA to date. The report seeks to provide Area Committees with information following recommendations made at Scrutiny Board (Sustainable Economy and Culture) on 16 July 2013 and 18 March 2014 with a focus on engagement at a ward level.

2 Background information

- 2.1 Sport and Active Lifestyle (S&AL) service offers a valuable contribution to the achievement of health and wellbeing outcomes across the City of Leeds and it is working to secure Leeds' position as the 'most active big city in the UK'.
- 2.2 The latest national survey (Active People 7) looking at adult participation in sport and active recreation across the country has seen Leeds top the list of England's core cities. Leeds is also the seventh most active local authority area in England out of 326. The survey also shows 31.2 per cent of people in Leeds now take part in sport or active recreation three times a week or more. The figures represent a rise of more than 10 per cent from 2005-6, when 20.6 per cent of residents were taking part. Despite Leeds topping the core cities table, the survey also found that 42.5 per cent of the population said they had done no sport or active recreation during the previous 28 days. Sixty per cent of people in Leeds also said they did not take part in any type of 30 minute sport session in a given week
- 2.3 Area committees may be aware that Leeds City Council was successful in applying for £500k of Sport England funding from their "Get healthy get into sport" grant programme. The "Leeds Let's Get Active" (LLGA) project is one of 14 national pilots looking at different ways of increasing the activity levels of those who are currently inactive. Sport England has joint funded LLGA with the City Council, as they estimate the cost of physical inactivity to the city at least £10.4m every year.
- 2.4 The Sport England £500k was matched by Public Health who also committed funding of £60k, continued from the previous Bodyline Access Scheme project, making total funding for this pilot project £1,060k. This project also contributes towards the Council's Olympic legacy programme "Inspire a Generation" and represents a significant step forward in trying to reach those people who could most benefit from being active.
- 2.5 Area Committee members will be aware of the significant health and life expectancy inequalities which exist within Leeds. This pilot project will contribute towards reducing these inequalities by increasing participation in physical activity, targeted at those who are presently inactive and doing less than 1 x 30 minutes of physical activity per week, and whilst providing a universal free offer, the offer is greatest in those areas with the highest need. The project sees an offer that includes; free, universal access to all City Council Leisure Centres (which includes gym, swim and exercise class provision); and free physical activity opportunities in

local parks and community settings. LLGA has been running since September 2013 and is making progress against its Sport England Targets.

- 2.6 The LLGA offer has been devised based around parameters as set out in targets by Sport England which have been based on the original funding agreement. Despite providing a universal offer, the targets focus on reaching and supporting inactive people. It is important therefore to note that both promotion and marketing strategies and the LLGA offer itself have been targeted and selective in the methods.

2.7 Leisure Centre Offer

- 2.7.1 The offer in every leisure centre (17 in total) is one free hour every day (off peak) with an additional hour per day for 4 leisure centres that serve the most deprived areas of the city: John Charles Centre for Sport, Armley, Fearnville and Middleton leisure centres.

- 2.7.2 The timeslots that have been allocated to the leisure centre free offer are mainly during the daytime and are all off-peak sessions. These sessions have been carefully chosen as they have both the capacity to incorporate new users as well as being most appealing to the target market. Recent timetable changes are allowing us to pilot the demand and access to swimfit classes and women's only sessions.

2.8 Community Offer

- 2.8.1 The community offer is designed to provide an alternative route into physical activity in a non-leisure centre setting. A total of 102, 10 week blocks of low intensity activity suitable for inactive people will be delivered over the 18 months of the pilot project and will include: Active Family multi-sport sessions, Social Walks, Beginners Running Groups and fitness classes.
- 2.8.2 The activities are delivered in community parks, however during the winter months some sessions are being brought into indoor community venues. Locations identified for delivering the community activities are within an LSOA within the 20% most deprived communities (based on Indices of Health deprivation). Areas classed as 'pockets of deprivation' can also be selected if they fall within the 20 – 30% most deprived for health deprivation. Active Lifestyle Officers are currently developing this offer and are keen to engage with ward members to better understand local infrastructure, demand/need and potential physical activity exit routes for participants.

2.9 Bodyline Access scheme

- 2.9.1 This scheme aims to build on the Bodyline signposting scheme already in place for healthcare professionals, when a patient can receive a Bodyline membership card for 3 months for £5. LLGA aims to test various levels of intervention received throughout the referral process.

2.10 LLGA Targets

2.10.1 LLGA has been live since 30 September 2013 and is due to run until March 2015. As part of the grant condition the project formally reports to Sport England on a 6 monthly basis and seeks to achieve the following targets:

- a) To increase the activity levels and participation in sport of those inactive in Leeds. especially in areas of highest health inequalities
- b) To establish better links with health partners
- c) To better understand the barriers for healthcare professionals in discussing physical activity and how to address them
- d) Development of a universal offer incorporating free gym/swim across a number of leisure centres in areas of highest deprivation and health inequalities
- e) 270,000 new visits
- f) 16,500 new card members
- g) 1350 previously inactive new participants completing 1x30 minutes physical activity per week
- h) Free multi-sport community offer focussing on family participation – 102 10/12 week programmes (840 people)
- i) An increase in the numbers of those accessing the Bodyline Scheme
- j) achieving 1x30 physical activity per week

2.11 Progress to date

2.11.1 LLGA has now been live since 30 September 2013 and as of April 2014, has seen over 25,000 people sign up to LLGA with over 58,000 visits to LLGA sessions in leisure centres. Pre and post LLGA physical activity analysis is being completed by Leeds Metropolitan University. Some interesting early information is coming through tells us;

- a) Total registrations are over 25,000
- b) LLGA registered members were predominantly female 50% of LLGA registered members were aged <35 years. Areas of deprivation were well represented in the cohort. Weekly figures have demonstrated a range between 29% and 43% of LLGA members ranked as living in areas classed as top 20% most deprived.
- c) 10,000 LLGA registered members have attended an LLGA session in a leisure centre
- d) Since 30th September 2014 LLGA have seen over 58000 visits to leisure centres
- e) Attendance data from Block 2 of the community programme shows 260 attendances across the range of seven activities. Block 3 community activities begin 21.4.14 and will see 21 activities across a variety of venues and will include activities such as beginner bootcamp, family sports, social walks and beginner running groups.
- f) The Bodyline access scheme has received 1316 referrals since October 2013

2.11.2 LLGA was also challenged with increasing sport and activity among the most inactive groups across Leeds. At this point in time, follow-up data collection is still in its infancy however early indications are that the project is having success in converting those previously inactive to doing some sustained activity. Follow up

physical activity data will be collected from LLGA members in May 2014 for analysis by Leeds Metropolitan University.

- 2.11.3 As expected there is a proportion of LLGA members who have not attended an LLGA session. This is not unexpected. The challenge for the project, having now got contact details, is to identify and break down barriers to making a first visit. Methods include;
- a) Production of a video for first-time users to visualise the unknown environment
 - b) Production of a community brochure detailing member stories.
 - c) Further training for leisure centre staff to offer a supportive environment to new users.
 - d) Working with partners on a locality basis to consider further barriers.

3 Main issues

- 3.1 Following a presentation to the Scrutiny Board on 17 March 2014, members made the following comment

“We recommend that officers tap into the local knowledge of ward councillors in developing the community offer”.

Sport and Active Lifestyle Officers have attended meetings such as Neighbourhood Improvement Boards and Ward Briefings in areas where the community offer has been planned to take place. Officers have also engaged with the area support teams to understand the best ways of contacting and working with elected members. Officers want to better understand local issues, barriers and needs. These meetings have also included discussions about any community groups that are available to tap into and venues that are suitable and accessible for the target population. This report therefore aims to facilitate further conversations and relationships with area committees around the project so far.

3.2 LLGA Partner Engagement

- 3.2.1 Since the project began, LLGA has successfully engaged a large number and variety of stakeholders who have shown invaluable support to embed the project in their work. We have seen input and interest from housing providers; VCFS organisations; neighbourhood network schemes; schools and children’s centres; NHS and private clinicians. LLGA is now represented at Leeds Working Well Board (strategic board overseeing support for unemployed, those with disabilities or mental health problems to access and retain employment); the Leeds Teaching Hospitals Trust Obesity Steering group and through the Sport Leeds Board Sport and Active Lifestyles Strategy.
- 3.2.2 Three engagement events have now been delivered where stakeholders have come together to understand the project, share best practice and work together to highlight and overcome challenges with promoting the project with the target audience. LLGA maintains contact with stakeholders sending a quarterly e-newsletter to partners. Work continues to take place to engage and support further stakeholders across the City.

3.2.3 LLGA team are working with stakeholders to facilitate area based meetings to further discuss barriers for communities and will develop and implement local plans. This will begin with Bramley with a similar model being replicated in East Leeds to develop learning for replication in other areas of the City.

3.3 **Marketing and Communications**

3.3.1 Attracting over 25000 people to sign up to LLGA has been a huge achievement, with approximately 30% of those signed up from areas of high deprivation and a high proportion reporting little or no physical activity at baseline. We believe that this success can be attributed to our approach to phase one and the launch of our marketing and communications plan.

3.3.2 To ensure a targeted and coordinated approach, our LLGA marketing plan was developed through a fortnightly partnership meeting between Leeds City Council's Marketing, Sport and Active Lifestyles and Public Health teams. The aim of the plan was to adopt an intelligence led approach to marketing and communication using segmentation tools, data sources and business/customer intelligence. Work included in the plan aimed to maximise the potential of both traditional and digital platforms using appropriate personalised messages to communicate with both prospective customers and existing members. This meeting continues on a monthly basis.

3.3.3 Females aged 20 – 45 years were identified as the primary target as they can be considered the gate keeper to the family and in a key position to influence the habits of their children, partners and parents, particularly those who are inactive. The primary target was identified as likely to be; female, a parent, living in social housing, claiming benefit, likely to be overweight / obese, living in postcodes LS1 to LS15 with a bias to the south of the city and living within a two mile radius of a leisure centre. Intelligence was used to identify where the primary target is likely to visit and what sorts of communication channels and messages they are likely to engage with.

3.3.4 Change4life Images and fonts for the LLGA branding were chosen based on the high brand recognition levels within this profiled population. "Leeds Lets" was also selected to link with existing recognised initiatives and campaigns in Leeds that are used and understood by both the general public and Health Professionals (www.leedsletschange.co.uk).

3.4 **LLGA Impact – Individual Feedback**

3.4.1 LLGA is continuing to receive support from a large number of organisations and continued positive feedback from professionals and LLGA members alike is helping us to build the evidence of impact.

Below are just two comments received about the impact of LLGA on individuals:

"I just wanted to write to say thank you to whoever has come up with this brilliant scheme. I think this is an excellent idea, helping the public to improve their health through exercise, utilising existing resources. I haven't swam in such a long time and thoroughly enjoyed it today. I received a flyer through the post, signed up online &

found the lady on reception at Scott hall very friendly & helpful. I was given a card very swiftly and had my correct details. Great service all round. I will be swimming again next Monday & every week that it is free. I'm presently struggling financially in these difficult times, so having the opportunity to swim for free is something I really appreciate. Keep up the great work!"

LLGA Member

"I just wanted to feedback a really positive story regarding the gym cards (Bodyline Scheme). We have a client who has been on an ATR and in and out of alcohol treatment for many years. He feels that the Gym card has been the single most helpful thing to help him stop drinking and stay stopped in all that time. He has a history of mental health problems and feels that he is really aware of how exercise can improve his mental health now and has found it better than any mental health treatment. Since getting a gym card he has been going daily and has benefited and now intends to keep accessing the gym through Leeds Let's Get Active. "

Thanks

Service Manager

ADS Leeds

3.5 Future and Sustainability

- 3.5.1 Currently LLGA is funded until March 2015, having recently received assurance of original "in principle" funding from Sport England. Public Health, Sport & Active Lifestyles, Adult Social Care, Children's Services and other internal and external partners need to review the outcomes to date and consider the sustainability of the project as part of improving the quality of life for all our residents. This needs to include a comparison of the sustainable benefits with potential costs going forward. The majority of the recurring costs are associated with meeting loss of earned income during the free periods.
- 3.5.2 By recording self-reported physical activity levels prior to joining LLGA and comparing these throughout the programme alongside attendance and loss of income, we are beginning to build a body of evidence for the impact of the project. It certainly appears to be moving hundreds of people from 'inactive' to 'active' and generating tens of thousands of new additional swims and gym visits in the council's leisure centres. Further work is needed to determine reasonably robust measures of the sustainable impact. In particular, the project needs to be measured throughout the whole year, as activity levels are seasonal and fluctuate with unusual weather and major sporting events, particularly at school holidays.

The current planned investment in LLGA is as follows:

	2013/14	2014/15	Total
Initial Proposed Budget	£	£	£
Free Offer	250,000	400,000	650,000
Marketing	64,000	20,000	84,000
Community offer	12,000	36,000	48,000
Bodyline on referral project coordinator	28,000	35,000	63,000
Project Lead	43,000	42,000	85,000
Universal Support	7,000	13,000	20,000
Research	25,000	25,000	50,000
Bodyline on referral project	20,000	40,000	60,000
In kind			
Development	50,000	50,000	100,000
Facilities	110,000	110,000	220,000
	609,000	771,000	1,380,000

- 3.5.3 A significant proportion of the above costs are one-off or set-up in nature, including most marketing, research and in-kind staff time. The future annual costs may need to be engineered downwards, though the budget could be maintained or increased and the offer focussed even more on the most effective channels of most benefit.
- 3.5.4 Even at this early stage, LLGA is allowing us to better estimate the costs associated with providing a free universal offer in Leeds.
- 3.5.5 Using sites and time-slots which were already busy was generally avoided, but to give a wide offer, some such times were offered across the city. The tentative experience confirmed that income loss was greatest at these times, but usage rarely pushed the capacity of pool or gym, meaning that the additional activity was not as proportionately high as sessions which were previously little used. Future costs could be lowered by avoiding some popular lunch-time and weekend slots, but users and potential users are, inevitably, asking for free sessions to be widened to more popular peak times.
- 3.5.6 Leeds' experience of the 2009-10 Free Swimming Initiative was that it appeared to generate little additional secondary spend on other paid activity or food/drink. So far LLGA seems, tentatively, to be producing some additional above trend casual income in other sessions, mainly swimming, to help mitigate the inevitable cost of making existing sessions free. However, more research is needed to assess whether this is a side effect of enhanced marketing spend or related to seasonal and post-Olympic trends, rather than a consequence of the free offer. Individual level analysis and case study interviews may help clarify this further.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The project continues to engage a wide variety of stakeholders as part of the project delivery. Importantly the project team consider community groups already working

with key target groups as being essential in ensuring that the project reaches those people who are inactive and based in the highest areas of deprivation as they will have some of the best communication channels. A series of workshops and events have been delivered as part of this holistic approach. In addition to this the project is also engaging directly with, for example, Sport Leeds, West Yorkshire Sport, public health, Children's services, Adult social care, Resources (revenues and benefits).

- 4.1.2 In addition the Sport and Active Lifestyles service has also conducted two communication audits with Leeds Metropolitan University, with projects very similar to Leeds Let's Get Active. The audits included Leeds Lets Change and Women into Sport and looked to identify the types of messages, images and channels the service should use to communicate and market to these groups. The findings from these audits have been incorporated into the Leeds Let's Get Active programme

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 These proposals have previously been screened for issues on Equality, Diversity, Cohesion and Integration as part of the Executive Board report on the 24 April 2013. In general, such considerations are integral to this whole report as one of the major aims of the proposals is to narrow health inequality, a key council objective. The screening noted:

- a) The pilot project is designed to provide more assistance to get active in more deprived communities.
- b) The free swim and gym offer will be doubled at Armley, Fearnville and the John Charles Centre for Sport – all measured as having the most deprived catchment areas among the council's leisure centres.
- c) The community offer and the pathways to the Bodyline offer will be focused on areas and individuals where the health need is highest.
- d) The free offer will be available to the whole population and across the whole council leisure centre portfolio.
- e) Consider whether some free sessions should be female only.
- f) Consider how access to free sessions is extended to disabled groups as far as possible and practical.

- 4.2.2 As the programme has progressed, the actions above have all been implemented, contributing to the success of the project so far.

- 4.2.3 As well as offers in the community, the proposed 18 month pilot offers free off-peak access to a swim or gym session for at least one hour every day in all leisure centres, two at those in areas of highest deprivation. Those currently unable to afford swimming and gyms should benefit most, wherever in Leeds they live. This may particularly benefit those on low incomes, minority ethnic groups and older people.

4.3 Council policies and City Priorities

- 4.3.1 The proposals aim to narrow health inequality, a major council objective, by encouraging more people to become more physically active, particularly those in

areas of higher deprivation where activity levels and life expectancy are lower than the city's average.

- 4.3.2 The overarching vision for 2030 is that Leeds will be the best city in the UK. This means all Leeds' communities will be successful, including those who are currently less active and suffer poorer healthy life expectancy.
- 4.3.3 City Development has as a priority to "Develop the city's cultural events and facilities including changes to sports centres and libraries", and a key performance measure is "To maintain visits to sports centres". This report directly addresses these priorities.

4.4 Resources and value for money

- 4.4.1 Continuing this pilot on the same scale should be neutral to the council's budget in 2014/15. The budgeted cost for 2014/15 of £771k is due to be met with £321k from Sport England, £250k from Public Health, £40k from Public Health and £160k in-kind officer time funded by the Council in its base 2014/15 revenue budget.
- 4.4.2 In terms of value for money, the impact on activity, particularly on the targeted less affluent areas of the city should have long-term benefits in lower health and social care expenditure on a range of physical and mental conditions linked to inactivity. The project is intended to improve our understanding of the level of social and long-term economic return from investing in promoting healthy activity in this way.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 The provision of sport services by councils and their pricing or subsidy is not subject to statute so the main legal criteria are that these proposals are reasonable.

4.6 Risk Management

- 4.6.1 The main financial risk is that the free offer diverts more paying customers than anticipated, widening the loss of income and reducing the space in pools for previously inactive newcomers. This would increase the cost and reduce the effect of the free swim part of the offer and it might have to be curtailed early to avoid loss to the council. To manage the risk the income loss and numbers of new participants will be monitored weekly for any disproportionate loss of income.
- 4.6.2 The main policy risk is that this pilot produces an expectation of free access to high cost facilities and activities at a public subsidy that cannot be sustained. To mitigate this risk, efforts will be made to offer additional paid sessions to new customers and to build up evidence of the benefits of the offer, so as to encourage future funding or sponsorship.

5 Conclusions

- 5.1 Modest investment in LLGA has allowed the development and testing of systems and methods to attract inactive people in Leeds to consider increasing their levels of physical activity. LLGA has a functioning online registration process and automated communication to continue to provide and test ways of creating a supportive environment for the target audience. Systems are also in place to capture large data

sets which include baseline and follow up data using self-reported 7 day recall. There are currently 17 sites actively involved and a variety of coaches delivering LLGA in the community which includes the current provision of 21 activities across the City. LLGA has attracted our target market of inactive people and is supporting with increasing these levels of activity by breaking down the barrier of cost and creating a supportive environment. Insight and market segmentation has created a strong brand and is supported by a large number of partners and stakeholders across the City. LLGA is progressing well against its targets.

- 5.2 The LLGA team and Active Lifestyle Officers are keen to build positive working relationships with ward members for future engagement and consultation in order to develop and deliver the community offer in line with community need.

6 Recommendations

6.1 Area Committee is asked to:

- a) to note the update and progress made in the development and delivery of Leeds Let's Get Active in relation to Sport England targets;
- b) consider and propose future ways of engaging with the LLGA team and in particular the area based Active Lifestyle Officers in the planning and delivery of the community offer;
- c) share expertise and engage around the broader aspects of supporting inactive people to become active in their communities.

7. Appendices

Appendix 1 LS10 and LS11 Data

8 Background documents¹

8.1 There are no background documents associated with this paper.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Appendix One **Inner South Sign up and Participation Data by Postcode**

LS10 and LS11 sign up and participation data

Table One **LS10 Sign Up**

Postcode LS10	Gender	Age Group	Total
	Female	00-18	148
		19-35	339
		36-44	128
		45-60	132
		60+	36
	Female Total		782
	Male	00-18	159
		19-35	158
		36-44	81
		45-60	70
		60+	29
	Male Total		496
	Unknown	00-18	24
		19-35	1
	Unknown Total		25
			1303

Table 2 LS11 Sign Up

Postcode LS11	Female	00-18	104
		19-35	252
		36-44	89
		45-60	102
		60+	47
	Female Total		593
	Male	00-18	131
		19-35	156
		36-44	104
		45-60	63
		60+	29
	Male Total		482
	Unknown	00-18	18
		19-35	1
	Unknown Total		19
LS11 Total			1094

Table 3 Participation at LLGA leisure Centre sessions (as of 15.4.14)

LS10 and LS11 all ages	Gym Visits	3372
	Swim Visits	2406
	Class visits (Middleton Active)	179
	Badminton (Middleton Active)	96
	Total visits	6053

LS10 and LS11 U18s	Gym Visits	1244
	Swim Visits	461
	Class visits (Middleton Active)	15
	Badminton (Middleton Active)	5
	Total visits	1725

Table 4 Most visited Centres from LS10 and LS11 LLGA Members

		Total visits	LS10 and LS11 visits
Bodyline Gym L L G A	Armley	4843	210
	John Charles	3297	2774
	Holt Park	1959	50
	Morley	1618	217
	Rothwell	1128	77

		Total visits	LS10 and LS11 visits
Swim L L G A	Armley	7138	259
	Kirkstall	3643	66
	John Charles	2646	1432
	Morley	2560	428
	Rothwell	1773	149

Table 5 Community Offer

Block 2 January – March 2014

Fitness	BITMO's GATE	LS10 3QH	Monday
Walking	Hamara Centre	LS11 6RD	Wednesday

Five members from LS10 and 11 made 26 visits to the community offer

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